

**MINUTES OF THE STATUTE LAW COMMITTEE MEETING**  
**2017-2019 Biennium**  
November 15, 2018

The Statute Law Committee held its fourth meeting of the 2017-2019 biennium in the Senate Rules Room at 416 Sid Snyder Ave SW, Olympia, WA.

Agenda Item I. Chair Roger Goodman (RG) called the meeting to order at 12:07 AM.

Committee members and others in attendance introduced themselves.

Members present: Brad Hendrickson (BH), Bernard Dean (BD), Curt Gavigan (CG), Jill Reinmuth (JR), Taylor Wonhoff (TW), Jamie Pedersen (JP).

Members absent: Hillary Madsen, Steve O'Ban, Jay Rodne.

Also in attendance were Kathleen Buchli (KB), Code Reviser, secretary to the committee; code reviser staff attorneys Lew Lewis (LL), Mark Lally (ML), Alice Im (AI), and Kevin Shotwell (KS); Kerry Radcliff (KR), Washington State Register Editor; Jessica Braatz (JB), Administrative Secretary, and Shayne O'Grady (SO), Administrative Assistant.

Agenda Item II. All in attendance introduced themselves. JP made a motion to approve the minutes from the June 11, 2018, meeting, seconded by TW. All in attendance voted to approve.

Agenda Item III. BD nominated TW as vice chair of the Statute Law Committee, seconded by BH. All in attendance voted to approve.

Agenda Item IV. AI gave a publications update, including the Revised Code of Washington (RCW) cover changes, history of sold vs. free RCW sets, plans to produce a full RCW reprint yearly beginning in 2019, and the purchase of a laminating machine so that RCW production is fully in-house at the Legislative Support Services print shop and RCW sets can now be produced faster. LL gave an overview of the history of printing the supplemental RCW and discussed the benefits of moving an annual full RCW reprint.

Agenda Item V. KB gave an overview of the committee's financial reports, including the publications account, the general fund, and revenue. Purchasing plans as they relate to upcoming tariffs on paper were discussed, and KB updated the committee on personnel changes within the Code Reviser's Office, including retirements, filling open positions, and plans for session staff.

KR gave an overview of the scan project for the Washington Administrative Code (WAC), including the processes being used, what types of information will be available to clients, and plans to keep different components of proposals together online to make searches easier for clients.

Agenda Item VI. KB gave an overview of the committee's budget proposal for the 2019-2021 biennium, including details on decision packages and the organization's current practices of training and retaining qualified staff. JB gave an overview of front desk changes.

Agenda Item VII. KB and KS introduced a technical corrections bill to the committee and discussed plans for finishing it up.

Agenda Item VIII. TW mentioned that he took a group of interns to the Code Reviser's Office (CRO) last year for a tour and they had a great experience. It's worth bringing people to if anybody has the opportunity.

KB introduced the idea of having a social media account for communication of legislative dates, such as pre-file, register filing, effective, etc. This led to a discussion regarding updating the CRO's website to include these dates, the lack of awareness of the website, and plans to work with LSS to try and get the CRO's website a place on the legislative site banner.

LL discussed his upcoming retirement. Chair RG and other members expressed appreciation for LL's work at the CRO.

Agenda Item IX. Thereupon, the meeting adjourned at 12:42 PM, the next meeting to be held at the call of the chair.

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KATHLEEN BUCHLI, Secretary

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ROGER GOODMAN, Chair

Date