

Chapter 132X-50 WAC

PARKING AND TRAFFIC REGULATIONS—SOUTH PUGET SOUND COMMUNITY COLLEGE

WAC

132X-50-010	Purpose for adopting parking and traffic regulations.
132X-50-020	Applicable parking and traffic regulations.
132X-50-030	Definitions.
132X-50-040	Authorization for issuance of permits.
132X-50-050	Parking fees for vehicle permits.
132X-50-060	Parking fee exceptions.
132X-50-070	Responsibility of person to whom permit is issued.
132X-50-080	Display of permits.
132X-50-090	Transfer of permits.
132X-50-100	Permit revocation.
132X-50-110	Right to refuse permit.
132X-50-120	Right to appeal permit revocation/refusal.
132X-50-130	Delegation of authority.
132X-50-140	Enforcement.
132X-50-150	Violation of parking and traffic regulations.
132X-50-160	Issuance of traffic tickets or summons.
132X-50-170	Fines and penalties.
132X-50-180	Appeals proceedings—Appeal of fines and penalties.
132X-50-190	Parking advisory committee.
132X-50-200	Liability of college.
132X-50-210	Designation of parking.
132X-50-220	Parking within designated spaces.
132X-50-230	Regulatory signs, markings, barricades, etc.
132X-50-240	Speed limit.
132X-50-250	Pedestrian's right of way.
132X-50-260	Two-wheeled motorbikes or bicycles.
132X-50-270	Report of accidents.
132X-50-280	Disabled and inoperative vehicles—Impounding.
132X-50-290	Authority to establish parking fee.
132X-50-300	Parking permit fees.

WAC 132X-50-010 Purpose for adopting parking and traffic regulations. Pursuant to the authority granted RCW 28B.50.140(10), the board of trustees of South Puget Sound Community College District 24, on behalf of the college is granted authority to adopt rules and regulations for pedestrian and vehicular traffic upon public lands devoted to, operated by or maintained by the college. The objectives of these regulations are:

- (1) To protect and control pedestrian and vehicular traffic.
- (2) To assure access at all times for emergency traffic.
- (3) To minimize traffic disturbances during class hours.
- (4) To facilitate the work of the college by assuring access to its vehicles and by assigning limited parking space for the most efficient use by all.
- (5) To regulate the use of parking spaces.
- (6) To protect state-owned property.

[Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-010, filed 10/18/88.]

WAC 132X-50-020 Applicable parking and traffic regulations. (1) All regulations in this chapter and all motor vehicle and other traffic laws of the state of Washington shall apply on the campus.

(2) The traffic code of the city of Olympia shall apply upon all lands located within the city of Olympia. The traffic codes of the city of Tumwater shall apply upon all lands located within the city of Tumwater.

(2/8/00)

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-020, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-020, filed 10/18/88.]

WAC 132X-50-030 Definitions. As used in this chapter, the following words and phrases shall mean:

(1) "Annual permits": Permits which are valid from the date of issue until the first day of the following fall quarter. Annual permits are sold during fall quarter.

(2) "Board": The board of trustees of South Puget Sound Community College, District 24.

(3) "Campus": All lands and buildings devoted to, operated by, or maintained by South Puget Sound Community College, District 24.

(4) "Campus security officer": An employee of the college who is responsible for campus traffic control, parking, security, and safety.

(5) "College": South Puget Sound Community College, District 24.

(6) "Employee": Any individual appointed to the faculty, staff, or administration of the college. Student employment positions or college work study positions are not considered employees of the college in these definitions.

(7) "Full-time employee": An employee of the college employed twenty hours or more per week on a permanent regular basis.

(8) "Full-time student": Any person who is enrolled at this college and is taking ten credit hours or more on the main campus.

(9) "Guests/visitors": A person or persons who come upon the campus as guests and person or persons who lawfully visit the campus.

(10) "Main campus": All lands and buildings located at 2011 Mottman Road S.W., Olympia, WA.

(11) "Part-time employee": An employee of the college employed less than twenty hours per week. Student employees or college work study employees are not classified as part-time employees under these definitions.

(12) "Part-time student": Any person who is enrolled at this college and is taking nine credit hours or less on the main campus.

(13) "Safety and security supervisor": The college's safety and security supervisor.

(14) "Security office": The college's campus security office.

(15) "Temporary permits": Permits which are valid for a specific period designated on the permit.

(16) "Vehicle": Automobile, truck, motor-driven cycle, scooter or any vehicle otherwise powered.

(17) "Vice-president for administrative services": The vice-president for administrative services for South Puget Sound Community College, District 24.

[Ch. 132X-50 WAC—p. 1]

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-030, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-030, filed 10/18/88.]

WAC 132X-50-040 Authorization for issuance of permits. The safety and security supervisor, or designee, is authorized to issue parking permits to students, administrators, exempt employees, faculty, staff, guests and visitors to the college, pursuant to the following regulations:

(1) A person may be issued a parking permit upon the proper registration of his/her vehicle with the college.

(2) The safety and security supervisor, or a designee, may issue temporary, permanent or special parking permits when such permits are necessary to enhance the business or operation of the college.

(3) Additional permits are available at the current fee schedule to individuals who have registered other vehicles. Only one vehicle registered to an individual under one permit fee shall be permitted to park on campus at any one time.

(4) Persons who pay the current fee for parking permits and who later request a refund shall receive refunds according to the refund policy published in the college catalogues and bulletins. The person must first turn in the current quarter/annual permit to the cashier's office, before a refund will be issued.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-040, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-040, filed 10/18/88.]

WAC 132X-50-050 Parking fees for vehicle permits.

All students and employees of the college wanting to park on campus shall obtain and properly display a valid parking permit as issued by the college on all vehicles parked or left standing unattended upon the college campus for both day and night classes, in accordance with WAC 132X-50-040. A valid temporary, daily, quarterly, or annual parking permit must be visibly displayed on the vehicle by the first day of the quarter. Day permits can be purchased at the pay station.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-050, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-050, filed 10/18/88.]

WAC 132X-50-060 Parking fee exceptions. All guests/visitors (including salespersons, contractors or service personnel) will park in appropriate parking areas without paying a fee after obtaining a temporary permit from the security office or they may park in metered parking (all users must pay) or purchase a daily permit at the pay station(s). These exceptions include, but are not limited to:

(1) Federal, state, county, city, school district and similar governmental personnel on official business in vehicles with tax exempt licenses.

(2) Vehicles owned by contractors and their employees working on campus construction may be parked within available construction sites or areas.

(3) Members of the press, television, radio and wire services, on official business.

(4) Taxis and commercial delivery vehicles for the pick up and delivery of passengers, supplies and equipment.

(5) Persons attending special college events.

[Ch. 132X-50 WAC—p. 2]

(6) Guests/visitors invited to the campus for the purpose of rendering services to the college. Visitors parking spaces are reserved for visitors/guests. These spaces are time restricted and vehicles with a valid permit are not permitted to park in these spaces.

(7) Students and faculty participating in Friday evening (after 4:30 p.m.) and/or weekend classes only. Friday evening and weekend classes are not required to obtain temporary permits.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-060, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-060, filed 10/18/88.]

WAC 132X-50-070 Responsibility of person to whom permit is issued. The person to whom a parking permit is issued shall be responsible for all violations of said rules and regulations involving the vehicle; however, such responsibility shall not relieve said driver of the responsibility for violations of the regulations established by this chapter. In the event that a vehicle in violation is not registered with the college, the current registered owner will be responsible for the violations of the campus regulations.

[Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-070, filed 10/18/88.]

WAC 132X-50-080 Display of permits. The parking permit issued by the college shall be visibly displayed according to the instructions on the permit on or before the first day of the quarter. Motorcycle permits must be affixed in a conspicuous place.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-080, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-080, filed 10/18/88.]

WAC 132X-50-090 Transfer of permits. Parking permits are not transferable. If a vehicle is sold or traded, the new vehicle must be registered with the security office and the permit will be reissued or a new permit will be issued to the permit holder after paying the replacement cost.

[Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-090, filed 10/18/88.]

WAC 132X-50-100 Permit revocation. Permits are licenses and the property of the college, and may be recalled for any of the following reasons:

(1) When the purpose for which the permit was issued changes or no longer exists.

(2) When a permit is used on an unregistered vehicle or by an unauthorized person.

(3) Falsification on a vehicle registration application.

(4) Continued violations of parking regulations.

(5) Counterfeiting or altering of permits.

[Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-100, filed 10/18/88.]

WAC 132X-50-110 Right to refuse permit. The vice-president for administrative services, or designee, reserves the right to refuse the issuance of a parking permit to anyone who has had a previous permit revoked, or whose driving or parking record indicates a disregard for the parking regulations or the safety of others.

(2/8/00)

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-110, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-110, filed 10/18/88.]

WAC 132X-50-120 Right to appeal permit revocation/refusal. When a parking permit has been recalled pursuant to WAC 132X-50-100 or has been refused in accordance with WAC 132X-50-110 or when a fine or penalty has been levied against a violator of the rules and regulations set forth in this chapter, such action by the vice-president for administrative services, or designee, may be appealed in accordance with WAC 132X-50-180.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-120, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-120, filed 10/18/88.]

WAC 132X-50-130 Delegation of authority. The authority and powers conferred upon the vice-president for administrative services by these regulations shall be subject to delegation to that individual's subordinates.

Campus security or their designees have the authority in appropriate circumstances to demand and receive identification in appropriate circumstances from any person on owned or rented college property.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-130, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-130, filed 10/18/88.]

WAC 132X-50-140 Enforcement. (1) Parking and traffic regulations will be enforced twenty-four hours a day, seven days a week, with the exception of those sections that limit enforcement (WAC 132X-50-060(7)).

(2) The vice-president for administrative services, or designee shall be responsible for the enforcement of the regulations contained in this chapter.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-140, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-140, filed 10/18/88.]

WAC 132X-50-150 Violation of parking and traffic regulations. (1) Operators of illegally operated or parked vehicles shall be warned or cited through an appropriate means that they are in violation of these regulations. All fines are payable at the cashier's office.

(2) In instances where violations are repeated (five or more unpaid/outstanding citations); or, vehicle is parked in such a manner as to endanger the college community; or, vehicle is parked in a fire lane or other posted tow-away, said vehicle(s) may be impounded and or immobilized.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-150, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-150, filed 10/18/88.]

WAC 132X-50-160 Issuance of traffic tickets or summons. (1) Upon probable cause to believe that a violation of these regulations has occurred, the safety and security supervisor or designee(s), may issue a warning or citation.

(2) Such warning or citation may be served by attaching or affixing a copy thereof in some prominent place outside such vehicle or by personally serving the operator/owner or by mailing the citation.

(2/8/00)

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-160, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-160, filed 10/18/88.]

WAC 132X-50-170 Fines and penalties. The safety and security supervisor, or designees, is authorized to impose the following fines and penalties for violation of the regulations contained in this chapter:

(1) Fines may be levied for all violations of the regulations contained in this chapter.

(2) Vehicles parking in a manner so as to obstruct traffic, including access to and from parking spaces and areas, may be subject to a fine, immobilized or may be impounded and taken to such place for storage as the safety and security supervisor, or designee, selects. The expenses of such impounding and storage shall be the responsibility of the registered owner or driver of the vehicle.

(3) The college shall not be liable for loss or damage of any kind resulting from immobilizing or impounding and storage of vehicles.

(4) Vehicles involved in violations of these regulations may be impounded or immobilized with a wheel lock as provided for in these regulations.

(5) A schedule of fines shall be set by the board of trustees.

(6) In the event a person fails or refuses to pay an uncontested fine which has been outstanding, the vice-president for administrative services or designee, shall initiate the following actions:

(a) Students will not be able to obtain a transcript of credits until all fines are paid.

(b) Students will not receive a degree/diploma or grades until all fines are paid.

(c) Students will not be able to register for subsequent quarters until all fines are paid.

(d) Staff, administrator or faculty members with outstanding fines may be turned over to a private collection agency for the collection of past due fines. Other appropriate collection procedures, such as garnishing wages may be used.

(7) The following violations will be assessed in accordance with the fees and fine schedules as established by the board of trustees:

(a) No valid permit displayed.

(b) Metered parking violation.

(c) No parking zone/area (not designated for parking).

(d) Carpool violation.

(e) Blocking vehicles/roadway.

(f) Parked in a fire lane.

(g) Disabled parking violation.

(h) Visitor parking violation.

(i) Occupying more than one space.

(j) Other parking violations of the college's parking regulations and its objectives.

(k) Driving wrong way on a one-way roadway.

(l) Failure to yield right of way.

(m) Exceeding the posted speed limit or as conditions warrant.

(n) Failure to stop at sign or signal.

(o) Improper lane change.

(p) Reckless driving.

(q) Other violations of the college's traffic regulations and its objectives.

(r) Wheel lock removal fee.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-170, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-170, filed 10/18/88.]

WAC 132X-50-180 Appeals proceedings—Appeal of fines and penalties. (1) The alleged violator must submit the appeal in writing, giving full particulars, listing witnesses, evidence, etc.

(2) The appeal must be submitted to the security office within five days from date of citation.

(3) If the appeal is not resolved to the satisfaction of the alleged violator, he or she shall have five additional days from receipt of the decision by the security office to appeal to the vice-president for administrative services.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-180, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-180, filed 10/18/88.]

WAC 132X-50-190 Parking advisory committee. The parking advisory committee shall be structured and responsible for the following purposes:

To review and recommend necessary changes to the college parking and traffic regulations annually.

Membership shall consist of:

Four student representatives appointed by the president of the associated students of South Puget Sound Community College.

Two faculty representatives - Appointed by faculty president of the college.

One classified representative - Elected by simple majority of voting classified staff.

Vice-president for administrative services - ex officio.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-190, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-190, filed 10/18/88.]

WAC 132X-50-200 Liability of college. The college assumes no liability under any circumstances for vehicles on campus. No bailment of any sort is created by the purchase of a parking permit.

[Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-200, filed 10/18/88.]

WAC 132X-50-210 Designation of parking. The parking spaces available on campus may be allocated and designated by the vice-president for administrative services in such a manner as will best achieve the objectives of these rules and regulations.

(1) Provisions will be made for disabled employees, visitors, and students. The college will meet or exceed the Americans with Disabilities Act requirement as to the number of disabled spaces available. Disabled individuals utilizing disabled parking spaces must display in that vehicle a valid state issued disabled parking permit or license plate. In addition to the disabled permit, a valid college parking permit must be purchased and displayed on the vehicle.

(2) Visitors parking shall be limited to spaces so designated.

(3) Parking spaces may be designated for special purposes as deemed necessary.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-210, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-210, filed 10/18/88.]

WAC 132X-50-220 Parking within designated spaces. (1) No vehicle shall be parked on the campus except in those areas set aside and designated for parking.

(2) No vehicle shall be parked so as to occupy any portion of more than one parking space or stall.

[Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-220, filed 10/18/88.]

WAC 132X-50-230 Regulatory signs, markings, barricades, etc. The vice-president for administrative services, or designee, is authorized to make and erect signs, barricades, and other structures and to paint marks and other directions upon the streets, entry/exits, and roadways for the regulation of traffic and parking upon the various public lands devoted to, operated by, or maintained by the college. Drivers of vehicles shall observe and obey all the signs, barricades, structures, markings and directions given them by the campus security officer in the control and regulation of traffic and parking.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-230, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-230, filed 10/18/88.]

WAC 132X-50-240 Speed limit. No vehicle, except for emergency vehicles, shall be operated on the campus at a speed in excess of twenty miles per hour, or such slower speed as is reasonable and prudent to the circumstances. No vehicle of any type shall at any time use the campus parking lots for testing, racing, or other unauthorized activities. Exception may be granted by the vice-president for administrative services.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-240, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-240, filed 10/18/88.]

WAC 132X-50-250 Pedestrian's right of way. (1) The operator of a vehicle shall yield right of way to any pedestrian. Pedestrians shall not leave a curb or other place of safety and walk or run into the path of an oncoming vehicle.

(2) When a sidewalk or crosswalk is provided, pedestrians shall proceed upon the sidewalk or crosswalk.

[Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-250, filed 10/18/88.]

WAC 132X-50-260 Two-wheeled motorbikes or bicycles. (1) All two-wheeled vehicles powered by an engine shall park in areas designated for motorcycles only and will not use spaces assigned to automobiles or bicycles. All motorcycles parked on campus must purchase a parking permit.

(2) Bicycles and other nonengine powered cycles are to be parked in bicycle racks where provided. No person shall park a bicycle inside a building, by a doorway, on a path, sidewalk, walkway, or in such a manner as to block or obstruct the normal flow of pedestrian traffic. Bicycles and

motorcycles may be cited, immobilized or impounded if in violation of this section.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-260, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-260, filed 10/18/88.]

WAC 132X-50-270 Report of accidents. (1) The operator of any vehicle involved in an accident on campus resulting in injury or death of any person or claimed damage to either or both vehicles exceeding five hundred dollars shall immediately report such accident to the security office. The operator shall within twenty-four hours after such an accident file all required state of Washington vehicle collision reports.

(2) Other minor accidents may be reported to the security office.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-270, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-270, filed 10/18/88.]

WAC 132X-50-280 Disabled and inoperative vehicles—Impounding. (1) Disabled or inoperative vehicles shall not be parked on the campus for a period exceeding twenty-four hours, without authorization from the vice-president for administrative services, or designee.

(2) Vehicles parked more than forty-eight hours without authorization may be impounded and stored at the expense of either or both the owner and operator thereof.

(3) The security office will attempt to contact the owners and/or operator and advise that vehicle will be impounded, if not removed.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-50-280, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-280, filed 10/18/88.]

WAC 132X-50-290 Authority to establish parking fee. The board shall set and review as necessary parking permit fees in accordance with WAC 132X-50-300 and a schedule of fines and penalties in accordance with WAC 132X-50-170.

[Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-290, filed 10/18/88.]

WAC 132X-50-300 Parking permit fees. Fees shall be levied in accordance with the current published fee schedule.

[Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-50-300, filed 10/18/88.]