Chapter 132K-04 WAC
BOARD OF TRUSTEES

WAC 132K-04-001 Introduction.

The Pierce College board of trustees, under law, is charged with the responsibility of Community College District #11. It shall be the responsibility of the board of trustees to establish policy and to evaluate the total college program. The board of trustees shall appoint a district president to administer the college and shall delegate to him/her the authority and responsibility for implementation of board policy.

[Statutory Authority: RCW 28B.50.140. 97-12-071, § 132K-04-001, filed 6/3/97, effective 7/4/97; D-1, § 1500.00, filed 9/20/67.]

WAC 132K-04-002 Office of board.

The board of trustees shall maintain an office at 9401 Farwest Dr. S.W., Lakewood, Washington 98499-1999, where all records, minutes, and the official college seal shall be kept. This office shall be open during normal business hours.

Correspondence or other business for the board shall be sent to the secretary of the board, who is located in this office.

[Statutory Authority: RCW 28B.50.140. 97-12-071, § 132K-04-001, filed 6/3/97, effective 7/4/97; D-1, § 1510.00, filed 9/20/67.]

WAC 132K-04-020 Board meetings. The board of trustees customarily holds a regular meeting on the second Wednesday of each month at such time and place as it may designate. Special meetings may be requested by the chair of the board or by a majority of the members of the board.

All regular and special meetings of the board of trustees shall be publicly announced prior to the meeting and shall be open to the general public.

No official business shall be conducted by the board of trustees except during a regular or special meeting held at a preannounced time and place.

[Statutory Authority: RCW 28B.50.140. 97-12-071, § 132K-04-020, filed 6/3/97, effective 7/4/97; D-1, § 1520.00, filed 9/20/67.]
The vice-chair, in addition to any duties imposed by rules and regulations of the state board shall act as chair of the board in the absence of the chair.


WAC 132K-04-090 Restriction of individual authority. Legal authority is vested in the board of trustees and may be exercised only by formal action of the board, taken in regular or special meetings. No individual member of the board may act on behalf of the board unless specifically instructed by action of the board.

[D-1, § 1540.00, filed 9/20/67.]

WAC 132K-04-100 Fiscal year. The fiscal year of the board shall conform to the fiscal year of the state of Washington and shall be from July 1 to June 30 inclusive.

[D-1, § 1550.00, filed 9/20/67.]

WAC 132K-04-110 Official seal. The board of trustees shall maintain an official seal for use upon any or all official documents of the board. The seal shall have inscribed upon it the name of the college which shall be:

COMMUNITY COLLEGE DISTRICT NO. 11
PIERCE COLLEGE
STATE OF WASHINGTON


WAC 132K-04-120 Revision of bylaws—Procedure. Bylaws of the board may be revised by majority vote of the board provided such changes are proposed at least one meeting prior to the meeting at which the vote is taken. Bylaws may be revised by unanimous vote of the board at the same meeting at which the revision is originally proposed.

[D-1, § 1570.00, filed 9/20/67.]

WAC 132K-04-130 Delegation of responsibility. It shall be the responsibility of the Pierce College board of trustees to establish policy and to evaluate the success of the college operation. To administer the college, the board of trustees shall employ a district president and hold him/her responsible for the interpretation of board policy into administrative action and for the administration of the college in general.

Specific policies and their administrative interpretation shall be described in detail in the several sections of the official policies and procedures manual of the district.

[Statutory Authority: RCW 28B.50.140, 97-12-071, § 132K-04-130, filed 6/3/97, effective 7/4/97; 86-15-020 (Order 86-1, Resolution No. 86-1), § 132K-04-130, filed 7/11/86; D-1, § 1600.00, filed 9/20/67.]