Chapter 132G-160 WAC
ADMISSION AND REGISTRATION PROCEDURES

WAC 132G-160-010 Availability of information. In determining tuition and fee charges, students are considered to be residents if they have lived in the state for one year and also meet the requirements as outlined in chapter 28B.15 RCW.

WAC 132G-160-020 Admissions. Students who are eighteen years of age or high school graduates are admitted on a first-come, first-served basis in accordance with state law.

WAC 132G-160-030 Registration—Appointments. Students wishing to appeal nonresidency classification may:
(1) Contact the registrar for clarification
(2) Obtain change in residence status form from the registrar
(3) Submit completed form to the registrar for classification
(4) If resident status is denied and further appeal is desired, submit the appeal in writing to the registrar with a request that the entire file be referred to the college's attorney, whose decision will be final.

WAC 132G-160-040 Registration—Change of program. Classes may be dropped during most of the quarter as outlined in the current college catalog, but refunds (complete or partial) as allowed only in cases of complete withdrawals within a predetermined framework of time which is specified in the current college catalog.

WAC 132G-160-050 Residency status. In determining tuition and fee charges, students are considered to be residents if they have lived in the state for one year and also meet the requirements as outlined in chapter 28B.15 RCW.

WAC 132G-160-060 Matriculation fee. Applicants for admission who wish credit are to submit the standard application for admission to Washington community colleges to the director of admissions and registration, along with a nonrefundable matriculation fee of five dollars.


WAC 132G-160-075 Refund of tuition and fees. It shall be the policy of Shoreline Community College that students shall receive refunds of tuition and fees in a fair and equitable manner in accordance with policy expressed in state law. Further, all applicable federal laws and regulations will be observed and implemented when doing so is necessary to maintain eligibility for federal funding of programs, as allowed by state law.

WAC 132G-160-080 Advanced registration payment—Foreign students. Upon acceptance by the foreign student academic committee, foreign students must remit a nonrefundable matriculation fee of five dollars. In the event that a foreign student does not qualify for their first quarter and the nonrefundable five dollars is nonrefundable, the entire forty-five dollars is refundable. The forty-five dollars may be applied to fees for any future quarter registration within two years of the original quarter of acceptance.
WAC 132G-160-500 Graduation requirements. A student seeking to graduate from Shoreline Community College may elect to meet the requirements in the current catalog or one for any prior year of his/her attendance. The student must secure an application for a degree from the graduation window in the registration office during normal business hours and fill it out as instructed.

Any deviation from graduation requirements must be requested by petition to the registrar, who has final decision-making authority in these matters.