Chapter 132W-109 WAC
PRACTICE AND PROCEDURE

WAC
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WAC 132W-109-010  Formal hearing policy. The model rules of procedure adopted by the chief administrative
law judge pursuant to RCW 34.05.250 are adopted for use at this college. Those rules may be found in chapter 10-08
WAC. Other procedural rules adopted in this title are supplementary to the model rules of procedure. In the case of a con-
flict between the model rules of procedure and procedural rules now or previously adopted by this college, the model
rules prevail.
[Statutory Authority: Chapter 28B.50 RCW. WSR 01-12-015, § 132W-109-010, filed 5/25/01, effective 6/25/01.]

WAC 132W-109-020  Appointment of presiding offi-
cers. The board or its designee shall designate a presiding
officer for an adjudicative proceeding. The presiding officer
shall be an administrative law judge, a member in good
standing of the Washington State Bar Association, a panel of
individuals, the president or designee, or any combination of
the above. Where more than one individual is designated to
be the presiding officer, the president or designee shall design-
ate one person to make decisions concerning discovery, clo-
sure, means of recording adjudicative proceedings, and similar
matters.
[Statutory Authority: Chapter 28B.50 RCW. WSR 01-12-015, § 132W-109-
020, filed 5/25/01, effective 6/25/01.]

shall be recorded by a method determined by the presiding
officer, among those available under the model rules of
procedure.
[Statutory Authority: Chapter 28B.50 RCW. WSR 01-12-015, § 132W-109-
030, filed 5/25/01, effective 6/25/01.]

WAC 132W-109-040  Application for adjudicative
proceeding. An application for adjudicative proceeding shall
be in writing. An application shall include the signature of the
applicant, the nature of the matter for which an adjudicative
proceeding is sought, and an explanation of the facts
involved.
Application forms are available at the following address:
Wenatchee Valley College
1300 5th Street
Wenatchee, WA 98801

Written application for an adjudicative proceeding
should be submitted to the above address within twenty cal-
cendar days of the agency action giving rise to the application,
unless provided for otherwise by statute or rule.
[Statutory Authority: Chapter 28B.50 RCW. WSR 01-12-015, § 132W-109-
040, filed 5/25/01, effective 6/25/01.]

WAC 132W-109-050  Brief adjudicative procedures.
This rule is adopted in accordance with RCW 34.05.482
through 34.05.494, the provisions of which are adopted by
reference. Brief adjudicative procedures shall be used in all
matters related to:
(1) Residency determinations;
(2) Challenges to contents of education records;
(3) Student conduct proceedings;
(4) Parking violations;
(5) Outstanding debts owed by students or employees;
(6) Loss of eligibility for participation in college-spon-
sored events.
[Statutory Authority: Chapter 28B.50 RCW. WSR 01-12-015, § 132W-109-
050, filed 5/25/01, effective 6/25/01.]

WAC 132W-109-060  Discovery. Discovery in adju-
cidative proceedings may be permitted at the discretion of the
presiding officer. In permitting discovery, the presiding offi-
cer shall refer to the civil rules of procedure. The presiding
officer may control the frequency and nature of discovery
permitted, and order discovery conferences to discuss discov-
ery issues.
[Statutory Authority: Chapter 28B.50 RCW. WSR 01-12-015, § 132W-109-
060, filed 5/25/01, effective 6/25/01.]

WAC 132W-109-070  Procedure for closing parts of
the hearings. Any party may apply for a protective order to
close part of a hearing. The party making the request shall
state the reasons for making the application to the presiding
officer. If the other party opposes the request, a written
response to the request shall be made within ten working days
of the request to the presiding officer. The presiding offi-
cer shall determine which, if any, parts of the proceeding shall
be closed, and state the reasons in writing within twenty work-
ing days of receiving the request.
[Statutory Authority: Chapter 28B.50 RCW. WSR 01-12-015, § 132W-109-
070, filed 5/25/01, effective 6/25/01.]

WAC 132W-109-085  Recording devices. No cameras
or recording devices are allowed in those parts of proceedings
that the presiding officer has determined shall be closed
under WAC 132W-109-070, except for the method of official
recording selected by the college.
[Statutory Authority: Chapter 28B.50 RCW. WSR 01-12-015, § 132W-109-
085, filed 5/25/01, effective 6/25/01.]