Chapter 392-151 WAC
TRAFFIC SAFETY—SCHOOL SAFETY PATROL

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DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

WAC 392-151-003 Authority. The authority for this chapter is RCW 46.61.385 which authorizes the appointment and operation of school patrols by any public or private school subject to the conditions, procedures, and considerations required by this chapter. RCW 28A.160.160(5) requires walking routes for elementary schools, and such supplemental conditions, procedures, and considerations as any such school may impose which are in the best interest of student safety.

WAC 392-151-005 Purpose. The purpose of this chapter is to implement RCW 46.61.385 and provide for safe operation of school patrols.

WAC 392-151-010 Function of a school patrol. The function of a school patrol is to assist and aid members of the student body in the safe and proper crossing of roadways adjacent to the school.

WAC 392-151-015 Administration and support. The superintendent or chief administrative officer of the school district shall be ultimately responsible for determining school patrol policy and operations. The principal of each school shall provide leadership in developing the school patrol. Daily operation of a school patrol may be delegated to a school employee or a safety committee.
WAC 392-151-020 Liability. Both a school district and its employees or agents are potentially liable for damages sustained by students or others as the result of negligence. Any school district operating a school patrol shall adopt policies and procedures to reduce the potential liability and ensure student safety, including:

(1) The supervision and control of the school patrols by a school employee.

(2) Limiting the selection of student patrol members to students who are preferably ages ten or older and who possess appropriate physical and mental abilities.

(3) Authorizing any parent to have his or her child excluded from service on the safety patrol.

(4) Requiring school boards to provide insurance for members of the school patrol and for all supervisory officials involved in the program.

(5) Setting forth specific physical and other criteria for selecting school patrol members and providing adequate training.

(6) Observing patrollers during inclement weather, hours of semidarkness and emergencies.

In addition, schools should periodically conduct a complete review of the entire school patrol program, including the following:

(a) The selection of supervisors.

(b) The training of both supervisors and patrol members.

(c) The determination of the streets which are to be used and not used.

(d) The equipment needed.

(e) Procedures for emergencies, inclement weather and hours of semidarkness.

WAC 392-151-025 Route plans. Suggested route plans shall be developed for each elementary school that has students who walk to and from school. It shall recommend school routes based on considerations of traffic patterns, existing traffic controls, and other crossing protection aids such as school patrols. These route plans shall limit the number of school crossings so that students move through the crossings in groups. The walking route plan shall be distributed to all students.

WAC 392-151-030 Controlled crossings. (1) School patrol controlled crossings shall not be operated unless proper traffic control devices are in place as depicted in Washington state department of transportation, Sign Fabrication Manual and Manual on Uniform Traffic Control Devices, as now or hereafter amended. As a minimum, these shall consist of:

(a) School crossing warning signs S1-1 and S2-1.

(b) Marked crosswalks.

(c) School speed limit sign.

(2) Contact shall be made by school authorities with the governmental agency having jurisdiction over the street or highway in question in order to secure the necessary signs.

(3) Where conditions are such that a patrol member cannot be seen at least as far away as the safe stopping distance for the legal speed at the location, one of the following procedures shall be carried out:

(a) Select a safer location for the crossing at which the patrol is to serve.

(b) Cooperatively evaluate the condition with traffic authorities having jurisdiction for the purpose of developing possible alternative measures.

[Statutory Authority: RCW 46.61.385. WSR 19-01-058, § 392-151-020, filed 12/14/18, effective 1/14/19; WSR 96-22-057 (Order 96-17), § 392-151-030, filed 11/1/96, effective 12/2/96; Order 7-75, § 392-151-020, filed 12/22/75. Formerly WAC 392-24-240.]

WAC 392-151-035 School crossing warning and speed limit signs.

Note: The Washington state department of transportation defines when children are present as:

1. School children are occupying or walking within the marked crosswalk.

2. School children are occupying or waiting at the curb or on the shoulder of the roadway and are about to cross the roadway by way of the marked crosswalk.

3. School children are present or walking along the roadway, either on the adjacent sidewalk or, in the absence of sidewalks, on the shoulder within the posted school speed limit zone which extends three hundred feet in either direction from the marked crosswalk.
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shall be considered in the selection of any patrol member.

Qualities such as leadership and reliability shall be selected from the upper grade levels and preferably not below age ten. Qualities such as leadership and reliability shall be considered in the selection of any patrol member.

New members shall work with trained school patrol members for a long enough period to learn their duties.

WAC 392-151-055 Utilization of adult patrol members. Schools may appoint adults as members of a school patrol. The following criteria may be used to determine at which locations adult patrol members shall be stationed:

1. When there is a lack of adequate gaps due to a high volume of traffic.
2. When there is a restricted sight distance.
3. When the location or distance from the school building is such that poor supervision of students would otherwise result.
4. When there is a high volume of turning traffic over a crosswalk.
5. When the location has been determined by either school or law enforcement authorities to be beyond the capability of a student to make rational decisions concerning safety.

WAC 392-151-060 Good character references for adult patrol members. Prior to any assignment, good character references and a Washington state patrol criminal history request shall be obtained on each adult candidate.

WAC 392-151-070 Size of patrol and officers needed. The number of members on a school patrol shall be determined by factors such as: Roadway conditions, number of intersections, volume of vehicular traffic, school enrollment, and number of arrival and school dismissal times.

Each school patrol may have a patrol captain and one or more lieutenants and sergeants. The captain shall be a patrol member who possesses qualities of leadership and shall be selected by the supervisor of the patrol on a trial basis or elected by the members subject to the supervisor's approval.

Some of the duties of the school safety patrol officers are:

1. Assigning school patrol members to their posts.
2. Supervising the operations of the school patrol.
4. Being responsible for the procedure at each crossing.
5. Making sure each school patrol member wears his or her equipment while on duty.
6. Arranging for a substitute in case of absence of a regular school patrol member.
7. Manning a post in case of an emergency.
WAC 392-151-075 Hours on duty. Parents or guardians shall be informed of the amount of time students are scheduled to serve on patrols and how much class time may be missed due to patrol duty.

When a patrol member has been assigned to a particular crossing, the member shall be on duty at all times students are normally crossing roadways in going to and from school.

WAC 392-151-085 General duties of patrol members. Each school patrol member shall adhere to the following duties and rules:

1. Report to the crossing on time and remain during the prescribed period or until properly relieved.
2. Perform duties as outlined.
3. Wear standard uniform at all times while on duty.
4. Attend strictly to the task and do not permit attention to be diverted while on duty.
5. Direct students to cross during a safe gap in traffic. Do not direct vehicular traffic.
6. Know the procedures to follow in case of an accident or emergency.
7. Notify the designated person in advance of anticipated absence.

WAC 392-151-090 Standard uniforms. The standard uniform for school patrol members shall include a badge, high-visibility reflective vest, flag that meets the American National Standards Institute (ANSI) and International Safety Equipment Association (ISEA) standards for high-visibility safety apparel and accessories and/or raincoat/poncho that is recommended by the Washington traffic safety commission for school patrol use. A helmet or hat may be used as part of the standard uniform.

For additional visibility during hours of darkness, reflective tape may be added to the uniform.

WAC 392-151-105 Instruction of patrol members. Each school patrol member shall be thoroughly trained in his or her duties before being permitted to take assigned posts. Instruction shall include the fundamentals of patrol operation - Where and how to stand when on duty, how to handle the patrol flag, and what constitutes a sufficient gap in vehicular traffic to permit safe crossing by students. Emphasis shall be placed on special hazards and the need for constant alertness.

WAC 392-151-120 Basic crossing position and flag operation. Each school patrol member shall stand back of the curb or roadway edge—not in the street—and remind students to wait behind the flag until there is an adequate gap in traffic. A safe distance from the roadway edge shall be one length of the flag staff. When the traffic gap occurs, a patrol member may step two paces into the street or far enough to see clearly beyond any obstruction but should not go beyond the edge of the obstruction. They will then extend the flag over the roadway. The flag shall be displayed in a forty-five degree position with the word "STOP" level to the ground. When it is safe to cross, patrol members shall give a signal enabling students to cross in a group.

Students shall remain in back of the curb until allowed to cross. After the students have crossed, the patrol member shall lower the flag and return to basic position which is one length of the flag staff behind the curb.

WAC 392-151-135 Operation at an intersection with traffic signal. At an intersection with a traffic signal, the light shall govern school patrol operation and the movement of students.

WAC 392-151-140 Violation reports and emergencies. Moving motor vehicle violations at school crossings shall be reported to the appropriate law enforcement agency. School patrol members shall report all incidents which occur on or near their crossings which appear to involve unsafe practices on the part of anyone. Such reports shall be made to the patrol supervisor.

If the incident involves a driver violation, the license number of the car shall be written down immediately. Reports shall be reviewed by the patrol supervisor and principal. When the principal feels that a particular violation has occurred which requires follow-up by the police department, a violation report shall be filled out.

In the event of an injury accident or emergency at their post, patrol members shall observe the following directions:

1. Never leave the crossing. Dispatch messengers to the school office stating location, nature, and seriousness of accident.
2. Keep all students back away from the curb.
3. Obtain name and address of victim and witnesses.
4. Make a report to the pupil supervisor.

[Statutory Authority: RCW 46.61.385. WSR 91-15-016, § 392-151-140, filed 7/10/91, effective 8/10/91; Order 7-75, § 392-151-140, filed 12/22/75. Formerly WAC 392-24-340.]