The Office of Program Research in the Washington House of Representatives is seeking candidates for a legislative public affairs internship. Candidates must be graduate students in public administration or related programs emphasizing public policy. They must have exceptional policy research and analysis skills and strong communication and interpersonal skills. Candidates must also demonstrate a commitment to a career involving the analysis and management of public policies and programs.

About the OPR: The Office of Program Research (OPR) provides nonpartisan legal, research, and support services to the standing committees of the Washington House of Representatives.

About the intern program: The OPR's public affairs intern program provides graduate students an opportunity to observe and participate in the legislative process. Interns work with one or more standing committees under the supervision of research analysts or lawyers. Typical duties include general policy research; drafting bills, amendments, bill analyses/reports, memoranda, and other legislative documents; making presentations in front of House committees; and meeting with legislators and stakeholders. Work assignments vary depending on the needs of the office and the interests of the interns. Examples of committees for which past interns have performed work assignments include the Civil Rights & Judiciary; Health Care & Wellness; Labor and Workplace Standards; Education; Higher Education; and Public Safety Committees.

The program requires the student to commit to two parts: summer and legislative session. Interns are expected to serve full time during the summer of 2020 and during that portion of the 2021 legislative session coinciding with the first academic period (quarter or semester) in 2021. The summer portion is considered a training period, during which interns acquire the knowledge and skills that will enable them to perform well during the legislative session. Compensation is $3,149 per month.

How to apply: Students desiring to apply should submit, by March 23, 2020, a letter of interest, resume, writing sample, and graduate transcripts via email to:

Jim Morishima, Assistant Director
Office of Program Research
House of Representatives
Olympia, Washington
jim.morishima@leg.wa.gov

The Washington House of Representatives is an equal opportunity employer. Persons with disabilities needing assistance in the application process should call (360) 786-7271 or TDD 1-800-635-9993.