

# **Ground Rules of the Developmental Disability Service System Task Force**

**Adopted by the Task Force on October 17, 2011**

- The Task Force maintains a website at <http://www.leg.wa.gov/JointCommittees/DDSSTF/Pages/default.aspx>. Agendas and materials relating to the work of the Task Force will be published to that website, with the source of the materials identified. Items will be posted in accordance with legislative policy and are to include the source of these materials.
- Agendas will be published before Task Force meetings in order to give Task Force members and members of the public adequate time to prepare. Other materials will be published soon after the meetings have occurred.
- Every meeting of the Task Force will provide an opportunity for public comment. Public comment must relate to an item on the agenda and members of the public are encouraged to speak to the agenda.
- Because public comment is limited to agenda items, the Task Force will accept written testimony on other subjects which may be submitted at any time. Written testimony will be forwarded to all Task Force members and staff. Consequently, electronic comments are encouraged and may be submitted to committee staff at [Brittany.Yunker@leg.wa.gov](mailto:Brittany.Yunker@leg.wa.gov).
- Task Force members are encouraged to be respectful to each other in their comments and to be concise. Members of the public who testify before the Task Force are likewise encouraged to be respectful of the Task Force and of others who may have opposing views.