



Fact Sheet: September 25, 2012

Division of Developmental Disabilities

PLANNING PROCESSES

PLANNING TYPE:	INDIVIDUAL HABILITATION PLAN	INDIVIDUAL PLAN OF CARE	INDIVIDUAL SUPPORT PLAN	INDIVIDUAL INSTRUCTION AND SUPPORT PLAN
Legal Authority -	Federal Social Security Administration 483.440 [c] (1) RCW 71A.20	Federal social security Administration 42 C.F.R. 489.52. 08-20-062, § 388-97-0020 Chapters 18.51 and 74.42 RCW	Federal – HCBS Waiver application, Medicaid Personal Care state plan.	RCW 71A.12
Associated Regulations	Intermediate Care Facilities (ICF) WAC 388-835	Federal Nursing Home Regulations WAC 388-97	WAC 388-828-8000, 388-845-0001, 388-845-3055	WAC 388-101 WAC
Developed by	Interdisciplinary team led by a Qualified Developmental Disabilities Professional (QDDP)	Interdisciplinary team led by RN-Patient Care Coordinator (PCC)	Case Manager in conjunction with client, guardians, providers.	Residential Service provider certified under Chapter 388-101, client and their guardian.
Purpose	Plan for each clients’ needs as identified by the comprehensive functional assessment and design programs that meet their needs	Plan for each clients’ needs as identified by the comprehensive functional assessment and design programs that meet their needs	Details assessed needs, determine eligibility and rate/level of service for paid services, assigns providers/supports to address identified needs.	Provides detailed instructions on the support services provided to the client and any other plans that may be developed to meet client needs.
Frequency completed	<ul style="list-style-type: none"> • Within 30 days of admission • Annually thereafter • When significant changes to plan are needed • At transfer or discharge 	<ul style="list-style-type: none"> • Within 7 days of admission • Annually thereafter • When significant changes to plan are needed • At transfer or discharge • • 	Annually When significant changes occur.	Every six months

FOR MORE INFORMATION, CONTACT:
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<p>Oversight and Monitoring of the Planning process</p>	<p>State surveyors acting as agents of CMS</p>	<p>State surveyors acting as agents of CMS</p>	<p>DDD Quality Control and Compliance staff conduct annual sampling audit.</p> <p>RCS State surveyors review plans when conducting biannual audits of community residential programs</p>	<p>Residential provider agency.</p> <p>State contracted evaluators and Case Managers review plans</p> <p>RCS state surveyors review plans when conducting biannual audits of residential programs</p>
<p>Contents</p>	<ul style="list-style-type: none"> • Active treatment program • Based on comprehensive functional assessment • Specific Objectives • Planned sequence of objectives • Relevant interventions to support each client to move towards more independence • Training in personal care skills • Opportunities for client choice and self management <p><i>May Coordinate with Individual Education Plans for school aged clients</i></p>	<p>The facility must develop a Comprehensive Care Plan for each resident that includes measureable objectives and timetables to meet resident’s medical, nursing and mental and psychosocial needs that are identified in the Comprehensive Assessment.</p> <p>The Care Plan includes services that are to be furnished to attain or maintain the resident’s highest practicable physical, mental and psychosocial well-being in accordance with the Comprehensive Assessment.</p> <p><i>May Coordinate with Individual Education Plans for school aged clients</i></p>	<ul style="list-style-type: none"> • Summary of acuity scale results from assessed needs. • Identifies client’s programs • Identifies paid services and natural supports. • Identifies level of service client is eligible to receive for paid service. • Identifies provider/support for each service. • Identifies what tasks provider is responsible for. • Identifies Plan Effective Date and Next ISP Date. • Identifies Environmental, Equipment, and Referral concerns. <p><i>May Coordinate with educational Individual Education Plans for school aged clients</i></p>	<ul style="list-style-type: none"> • Habilitative programs, services and supports per identified client needs. • Learning goals • Specialized plans such as: <ul style="list-style-type: none"> • Individual Financial Plan • Behavior Support Plan • Cross System Crisis Plan. • Person Centered Employment Plans <p><i>IISPs incorporate Person Centered Planning principles and methods as part of the development process;</i></p>