METHODS FOR CONTACTING YOUR LEGISLATORS

The Washington State Legislature offers several methods for contacting legislators, leaving messages, and providing individual positions on bills and subject matters. Methods for contacting legislators are as follows: (1) **bill comment form**, (2) **member e-mail forms**, (3) direct email, (4) U.S. Postal Service [using addresses listed on the member directory pages: House / Senate], and (5) by phone. Each method is outlined in detail below.

Furthermore, classes are offered free of charge to those wishing to learn more about the legislative process, navigating the legislative web pages, tracking bills, and searching for RCWs, WACs, bills, and related documents: [http://leg.wa.gov/LIC/Pages/classes.aspx](http://leg.wa.gov/LIC/Pages/classes.aspx).

Questions regarding contacting your legislators, attending classes, or general legislative business can be directed to support@leg.wa.gov.

BILL COMMENT FORM

2. Click **Bill Information**.
3. Enter bill number in the Search by **Bill Number** text box.

- If bill number is unknown, click the following link for tips on finding a bill number: [https://app.leg.wa.gov/pbc](https://app.leg.wa.gov/pbc).
4. Click **Search**.
5. Click **Comment on this bill** (located in the upper right hand corner).
6. Complete form and **submit**.

MEMBER E-MAIL FORMS

2. Click **Member Information / Rosters**.
3. Click appropriate **Chamber** under Email Forms.
4. Click **Member's Name**.
5. Complete form and **submit**.

DIRECT EMAIL

2. Click **Member Information / Rosters**.
3. Click appropriate **Chamber** under Email Forms.
4. Create a new email message in tool of choice (i.e., Outlook, Yahoo, Gmail).
5. Use Email shown for member under Email column to **address message**.

U.S. POSTAL SERVICE

2. Click **Member Information / Rosters**.
3. Click appropriate **Chamber** under Member Directory Pages.
4. Scroll down page to view members’ addresses.

- Note: If a member is in district the district phone number will be listed; otherwise, the member is assumed to be in the Olympia office.

BY PHONE

2. Click **Member Information / Rosters**.
3. Click appropriate **Chamber** under Member Directory Pages.
4. Scroll down page to view members’ phone number(s).

- Note: If a member is in district the district phone number will be listed; otherwise, the member is assumed to be in the Olympia office.

OR

- Call the Legislative Hotline, 1.800.562.6000, to leave a message for one or all the Legislators that represent your district. To find the Legislators that represent you, see Find Your District & Legislators below.

FIND YOUR DISTRICT & LEGISLATORS

2. Click **Find Your District & Legislators**.
3. Enter your street address, including city, state, and zip.
4. Click **Find My District**.

- Note: If a member is in district the district address will be listed; otherwise, the member is assumed to be in the Olympia office.