



The Select Committee on Pension Policy

Proposed Rule on Teleconferencing

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Office of the State Actuary

"Securing tomorrow's pensions today."

Background

- Draft rule presented to Executive Committee at November meeting
- Executive Committee forwarded to SCPP for consideration



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Teleconferencing

- Permitted upon advance approval by the chair
- Vice chair may approve in chair's absence



Considerations For Approval

- Hazardous weather
- Need for a quorum
- "Advantageous" in chair's opinion



Technical Requirements

- Speaker phone at meeting
- Audible to all attendees



Procedure

- Identify person(s) on speaker phone at the beginning of the meeting
- Chair will periodically verify whether member is still participating
- Member appearing by phone must use land line rather than a mobile phone



Full Text Of New Rule

- A. Teleconferencing to the SCPP, Executive Committee or other meeting of SCPP members is permitted upon advance approval by the Chair of the full committee, the Chair of the Executive Committee, or the chair of any other committee. In the absence of the Chair, the Vice Chair may grant such approval.
- B. When determining if teleconferencing is appropriate, the Chair may consider:
- (1) If there is hazardous weather.
 - (2) If an agenda item cannot be postponed to a later meeting date and a member's attendance is needed for a quorum.
 - (3) If in the Chair's opinion it is clearly to the SCPP's, Executive Committee's, or other committee's advantage to arrange a teleconference.
- C. If teleconferencing is approved, a speaker phone audible to all attendees shall be arranged at the location of the public meeting.
- D. A member appearing by telephone shall identify him or herself at the beginning of the meeting. Periodically, the Chair shall verify whether the member is still participating by phone at the meeting. The member appearing by telephone shall use a land line phone rather than a mobile phone to ensure clarity of the transmission.

