

# **Position Announcement**

## **Staff Counsel Washington State Senate Majority Coalition Caucus**

The Washington State Senate Majority Coalition Caucus is seeking a qualified candidate to fill the position of Staff Counsel. This is permanent, full-time position.

### **JOB DESCRIPTION:**

Conduct thorough legal, policy, and fiscal research and analysis. Develop and evaluate policy alternatives for Senators. Draft and analyze legislation, memorials, resolutions and amendments. Respond to inquiries on a wide variety of policy and budget issues related to the committee assignment areas of health care, financial institutions and insurance.

### **QUALIFICATIONS:**

- A Juris Doctorate and membership in the Washington State Bar is required.
- Minimum of 5 years of public policy or related work experience.
- Knowledge of the legislative process.

### **SKILLS:**

- Research and analyze complicated public policy issues.
- Clear and concise written and oral communication.
- Think strategically, both short term and long term.
- Research laws and professional literature.
- Work under the pressure and time constraints of a legislative session.
- Deal with conflicting and fast-changing demands on your time and skills.
- Be pro-active and self-directed.

**THE WASHINGTON STATE SENATE** is an Equal Opportunity Employer.

**SALARY RANGE:** DOQ

**TO APPLY:** Please submit the following by October 30, 2015:

1. Resume
2. A letter of interest responding to items in the announcement
3. A list of references
4. Recent samples of your writing (2 brief examples)

TO: Senate Majority Coalition Caucus  
James Martin  
P.O. Box 40462  
Olympia, WA. 98504-0462  
360-786-7069