



# Becoming a Senate Page

The Washington State Legislature has one of the finest page programs in the country. Hundreds of students throughout Washington State have an opportunity each year to take part in the legislative process and observe the Legislature in action.



To be considered, you must complete the application and **return it to your sponsoring senator**. If you don't know that Senator's name and address, here's how to find it:

- Call your county auditor's office
- Call the Legislative Information Center Hotline at 800-562-6000
- Online: [apps.leg.wa.gov/districtfinder/](https://apps.leg.wa.gov/districtfinder/)

It is an honor to be selected as a Senate page. If you are selected, you can look forward to a fun and educational experience.

For assistance in the application process, or if you need this document in an alternate format, please contact the Senate Security Office.

Thank you for your interest in the Senate Page Program!

## Senate Security Office

PO Box 40482  
Olympia, WA 98504-0482  
(360) 786-7572  
or (360) 786-7560

E-mail: [Turner.Lucretia@leg.wa.gov](mailto:Turner.Lucretia@leg.wa.gov)



For more information, visit the Washington State Legislature's web site at: [www.leg.wa.gov](http://www.leg.wa.gov), or for Senate Page Program information visit: [www.leg.wa.gov/Senate/Administration/PageProgram/](http://www.leg.wa.gov/Senate/Administration/PageProgram/).

# The Page

is a helping hand during legislative sessions, which run

from January through March or April. Pages perform many tasks that allow Senators and staff to focus on legislative duties. In addition, Pages spend two hours each day in Page School learning about the legislative process.

The Senate receives hundreds of page applications each year. Though we would like to accept all who apply, there are limited openings. To maximize the opportunity for all, our policy allows that you page **ONE TIME ONLY** in either the Senate or the House. Your application will not be accepted if our records show that you have paged for either chamber in the past.

## Here are requirements you must meet:

1. Parent/guardian's permission;
2. School's permission/recommendation;
3. Senate sponsor; and
4. Must be at least 14 years of age and have not reached your 17th birthday.

If you are selected, you will receive an acceptance letter and an information packet addressing everything you need to know about paging.

**This packet will arrive approximately four weeks before your start date** and includes a Page Handbook, necessary forms and a list of private host homes for your stay in Olympia.

Your parents or guardian are responsible for your housing arrangements and your off-duty activities. The Senate does not assume responsibility for this time.

Pages work from Monday through Friday, beginning the work day at 7:45 a.m. and finishing no later than 5:00 p.m. You must attend a 1½ hour Page orientation the Sunday before your scheduled work week. Details will be included in the information packet.

You will earn \$35 per day for each day worked (including Sunday). A check will be mailed to your home 2-4 weeks after you have completed your week of paging.

In order to be paid, you must provide:

- A completed Form W4/Employee's Withholding Allowance Certificate
- A completed Form I-9/Employment Eligibility Verification
- A copy of your social security card
- A copy of your school or state ID card with a photograph

## Your appearance must be neat at all times.

A page jacket will be furnished, however, you will need to bring:

- Black slacks or dress pants (skirts, black jeans, spandex, leggings or "low rise" pants are NOT acceptable).
- Gentlemen: white shirts with collar and black tie—shirts must always be tucked in.
- Ladies: white blouses, shirts or turtlenecks (shirts must be tucked in and buttoned to the waist—T-shirts, sweatshirts, bare midriffs are NOT acceptable).
- Comfortable black shoes and black socks (solid black tennis shoes are acceptable).

A complete packing list is included in the information packet. You will need to acquire the necessary clothing and wear it appropriately before you are allowed to page. If the dress requirements are not met, you will be asked to return home.

**Pages are scheduled up to 2 months ahead** for the entire session. Please give careful consideration to the "Weeks you cannot page" section of the application. If you are selected and scheduled to page, we cannot reschedule you.

## If you have questions:

- Refer to the Frequently Asked Questions page at: [www.leg.wa.gov/Senate/Administration/PageProgram/](http://www.leg.wa.gov/Senate/Administration/PageProgram/)
- Call your sponsoring Senator's office.
- Contact individuals listed on the Page Program Contacts list found at the website address above.



## Recommendations

Principal: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Teacher/Counselor/Homeschool Advisor, Mentor: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# SENATE PAGE APPLICATION

Please type or print legibly. Application must be filled out completely on both sides to be considered.

Student Information		
Name: _____		
(First)	(Middle)	(Last)
Home Address: _____		
(Street)		(Apt #)
_____		
(City)	(State)	(Zip)
Home Phone: ( _____ ) _____		
Date of Birth: _____ Age: _____		
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		
School Name: _____		
Grade: _____ Principal: _____		

Applicant's Signature:

\_\_\_\_\_ Date: \_\_\_\_\_

Parent or Guardian's Signature:

\_\_\_\_\_ Date: \_\_\_\_\_

I give my permission for my child/ward to participate in the Washington State Senate Page program. I also authorize, by my signature, the use of photographs of my child by the Washington State Senate and/or its designated representatives in any Senate authorized publication. I understand that such photographs will be held in files open to the public and agree to the use of these photographs without compensation or payment.

Have you paged at any time in the: Senate? \_\_\_\_\_ House? \_\_\_\_\_

Will you require housing?  Yes  No

Parent/Guardian Information	
Name of Parent(s) or Guardian: _____	
Work Phone: _____	Cell Phone: _____
Work Phone: _____	Cell Phone: _____

**\*Weeks you CANNOT page (school activities, sports, family obligations, etc.)**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*Please give this section careful consideration. We cannot reschedule you if you cancel.**

<p>I recommend this applicant for the position of PAGE for the Washington State Senate during the upcoming legislative session.</p> <p>_____</p> <p><b>Member, Washington State Senate</b></p>
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**Return completed application to sponsoring Senator's office**