



WASHINGTON STATE SENATE COMMITTEE SERVICES POSITION ANNOUNCEMENT

*Session Counsel Positions
Multiple Committees*

The Washington State Senate office of Senate Committee Services is currently recruiting to fill three temporary session counsel positions for various Committees. These are nonpartisan positions that include both legal analysis and possible budget assignments concerning K-12 education, health care, natural resources, and general government issues. The positions are temporary, and it is anticipated that employment would begin in December of 2011 and extend through March 8, 2012.

Senate Committee Services provides nonpartisan staff support to assist Senators in developing and evaluating policy alternatives to achieve their policy objectives.

DUTIES AND RESPONSIBILITIES:

In supporting committees of the Washington State Senate, staff counsel are required to:

- conduct legal, policy, and fiscal research and analysis;
- develop and evaluate policy and budget alternatives for Senators;
- draft legislation and follow it through the legislative process;
- analyze legislation and related legislative documents;
- present legislation and policy issues to committees at public hearings;
- monitor and evaluate implementation of legislation by state and local government agencies;
- respond to inquiries on a wide variety of policy and budget issues related to the committee assignment areas;
- interact extensively with interest groups; and
- provide other non-partisan staff support to Senators.

DESIRABLE QUALIFICATIONS AND ABILITIES:

- A Juris Doctorate and membership (active or inactive) in a state bar association are required for the counsel position.
- Working knowledge of legislative process derived from experience working in a legislative or public policy setting.
- Demonstrated research, analytical, and organizational skills.
- Candidates must be proactive, creative, service-oriented, and have excellent writing, problem-solving, and oral presentation skills.
- Proficiency in multiple computer software applications, including word-processing software, presentation applications, and on-line research.
- Candidates must be willing to work long, irregular hours and be capable of handling the complex and difficult situations that a fast-paced, results-oriented, high pressure legislative environment offers.
- Substantive knowledge of issues related to K-12 education, health care, natural resources, and general government issues.

SALARY:

Salary will be based on experience and education.

APPLICATION PROCEDURES:

Interested applicants should submit: (1) a brief letter of interest describing specific qualifications for the position;

(2) a current resume detailing experience and education; and (3) a list of three references with current telephone numbers to:

Richard Rodger, Director
Senate Committee Services
P.O. Box 40466
Olympia, Washington 98504-0466

*Electronic applications may be sent to: Cheri Randich at Cheri.Randich@leg.wa.gov.
Phone contact: Cheri Randich at (360) 786-7772.*

Applications should be submitted as soon as possible; interviewing and selection will begin immediately and continue until the positions are filled. **Applications should be submitted no later than October 28, 2011.**

The Washington State Senate is an equal opportunity employer.