



## WASHINGTON STATE SENATE COMMITTEE SERVICES POSITION ANNOUNCEMENT

*Session Fiscal Analyst Position  
Senate Ways and Means Committee*

Challenging employment opportunities are available in the Washington State Senate office of Senate Committee Services as a Session Fiscal Analyst. This is a non-partisan position with budget assignments that may include general government or natural resources. Since this position is temporary, it is anticipated that the employment would begin in late fall of 2010 and extend at least through the end of April 2011.

### **DUTIES AND RESPONSIBILITIES:**

The non-partisan Fiscal Analyst positions reviews and evaluates operating and capital budget requests submitted by state agencies; makes budget policy recommendations to the members of the Senate based on analysis of state agency and executive budget proposals; analyzes legislation with fiscal impacts and follows progress of bills through the legislative process; testifies on legislation and other budgetary matters to the Committee; monitors and evaluates budget implementation of individual agencies; responds to inquiries on pertinent budget and fiscal issues. These positions are exempt from civil service.

### **DESIRABLE QUALIFICATIONS AND ABILITIES:**

- Master's degree in public administration, business administration, political science, economics, or closely related field.
- Demonstrated analytical and organizational skills.
- Excellent written and oral communication abilities.
- Proficient skills in computer applications, including spreadsheets and word processing software.
- Experience in legislative or public sector budgeting and finance is desired but not required.

### **SALARY:**

Based on experience and education, the salary range for a session fiscal analyst is approximately \$4,543 to \$4,890 per month.

### **APPLICATION PROCEDURES:**

Interested applicants should submit: (1) a brief letter of interest describing specific qualifications for the position; (2) a current resume detailing experience and education; and (3) a list of three references with current telephone numbers to:

Richard Rodger, Director  
Senate Committee Services  
P.O. Box 40466  
Olympia, Washington 98504-0466

*Electronic applications may be sent to: Dorine Coleman at [Coleman.Dorine@leg.wa.gov](mailto:Coleman.Dorine@leg.wa.gov).  
Phone contact: Dorine Coleman at (360) 786-7436.*

Applications should be submitted as soon as possible; interviewing and selection will begin immediately and continue until the position is filled. **Applications should be submitted no later than October 8, 2010.**

*The Washington State Senate is an equal opportunity employer.*