



## WASHINGTON STATE SENATE COMMITTEE SERVICES POSITION ANNOUNCEMENT

*Fiscal Analyst Positions  
Senate Ways and Means Committee*

Challenging employment opportunities are available in the Washington State Senate office of Senate Committee Services as a Fiscal Analyst to the Senate Ways and Means Committee. Senate Committee Services assists Senators in developing and evaluating alternatives to achieve their policy objectives. While the specific budget assignments are to be determined, they may include the Human Services, K-12 Education, or other budget issue areas. These are full-time, non-partisan positions, exempt from civil service.

For more information on Senate Committee Services please visit our website at:

<http://www.leg.wa.gov/SENATE/COMMITTEES/Pages/default.aspx>

### **DUTIES AND RESPONSIBILITIES:**

The non-partisan Fiscal Analyst position reviews and evaluates operating and capital budget requests submitted by state agencies; makes budget policy recommendations to the members of the Senate based on analysis of state agency and executive budget proposals; analyzes legislation with fiscal impacts and follows progress of bills through the legislative process; testifies on legislation and other budgetary matters to the Committee; monitors and evaluates budget implementation of individual agencies; responds to inquiries on pertinent budget and fiscal issues. These positions are exempt from civil service.

### **DESIRABLE QUALIFICATIONS AND ABILITIES:**

- Master's degree in public administration, business administration, political science, economics, or closely related field.
- Demonstrated analytical and organizational skills.
- Excellent written and oral communication abilities.
- Proficient skills in computer applications, including spreadsheets and word processing software.
- Experience in legislative or public sector budgeting and finance is desired but not required.

### **SALARY:**

Salary will be based on experience and education.

### **APPLICATION PROCEDURES:**

Interested applicants should submit: (1) a brief letter of interest describing specific qualifications for the position; (2) a current resume detailing experience and education; and (3) a list of three references with current telephone numbers to:

Richard Rodger, Director  
Senate Committee Services  
P.O. Box 40466  
Olympia, Washington 98504-0466

*Electronic applications may be sent to: Cheri Randich at [Cheri.Randich@leg.wa.gov](mailto:Cheri.Randich@leg.wa.gov)*

*Phone contact: Cheri Randich at (360) 786-7772.*

The application period will remain open until the position is filled. The applications will be reviewed as received; so, it is in the candidate's best interest to apply immediately.

*The Washington State Senate is an equal opportunity employer.*