

# Senate Committee Procedures

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Senate Ways & Means Committee  
January 10, 2011

**Article II, section 9 of the State Constitution:**

*“Rules of Procedure. Each house may determine the rules of its own proceedings... .”*

## Committee Procedures are less formal than Floor Procedures

### Reed's Rule 74:

*"The method of procedure in committee is very much the same as in the assembly itself, making allowance for the difference in numbers. It would naturally be less formal... ."*

# Committee Procedures are governed by Senate Rule 45

**Senate Rule 45 covers these subjects:**

- Quorum requirements
- Notice of public hearings
- Committee reports (signature sheets)
- Reconsiderations

# Quorum Requirements

## Senate Rule 45(4):

- A majority of the committee is a quorum.
- A committee may hold a hearing without a quorum.
- A quorum is assumed, unless challenged.
- A committee cannot vote on a bill without a quorum.
- A quorum objection must be raised at time of bill action.

# Notice of public hearing

## **Senate Rule 45(1):**

- Five days notice must be given prior to a public hearing.
- Notice is not required for executive action.
- The notice requirement may be waived by a vote of a majority of those members present at the hearing.

## Committee reports (signature sheets)

### **Senate Rule 45(6):**

- Executive action on a bill requires signatures of a majority of the members of the committee (12 out of 22).
- A majority of those present may act, however, subject to signatures.

# Committee reports (signature sheets) (cont.)

## Senate Rule 45(6):

A **Majority Report** can contain only **one** of the following actions:

- Do Pass.
- Do Pass as amended.
- Do Pass as substituted.
- Without recommendation.

(The report may also recommend a referral to a specific committee.)

REPORT OF STANDING COMMITTEE

2-26-2010

State Bill

NO. 6444

Making 2010 operating supplemental appropriations.

(reported by Committee on Ways & Means) : (22)

Recommendation - Majority 1) Choose One:

- Do pass
- Do pass as amended
- That the \_\_\_\_\_ substitute bill be substituted therefor and that the substitute bill do pass
- Do Pass as substituted by the committee on \_\_\_\_\_
- Without recommendation

2) Complete if the bill is to be referred to a committee other than Rules:

Refer to the committee on \_\_\_\_\_

<u>Margaret Parlette</u> Parlette, Chair	<u>Steven Kline</u> Kline
<u>Jeanne Kohl-Welles</u> Kohl-Welles, Vice Chair, Capital Budget Chair	<u>Jeanne Kohl-Welles</u> Kohl-Welles
<u>Kodney Tom</u> Tom, Vice Chair, Operating Budget	<u>James McDermott</u> McDermott
<u>Zarelli</u> Zarelli, Ranking Minority Member	<u>Murray</u> Murray
<u>Brandland</u>	<u>Brandland</u> Brandland
<u>Carrell</u>	<u>Parlette</u>
<u>Dale Farley</u> Farley	<u>Pflug</u> Pflug
<u>Hewitt</u>	<u>Priddy</u> Priddy
<u>Hobbs</u>	<u>Regala</u> Regala
<u>Tracy Honeyford</u> Honeyford	<u>Rockefeller</u> Rockefeller
<u>Kelso</u>	<u>Schoesler</u> Schoesler

Coordinator/Lead Staff: SA

# Minority Reports

## Senate Rule 45(8):

A **Minority Report** can contain one of the following recommendations:

- Do Not Pass.
- Without recommendation.

MINORITY REPORT OF STANDING COMMITTEE

2-26-2010

Senate Bill

NO. 6444

Making 2010 operating supplemental appropriations.

(reported by Committee on Ways & Means): (22)

Pursuant to Senate Rule 45, to be included in a minority report recommendation, committee members must sign and check only one box following the signature.

DNP = Do Not Pass  
W/O Rec = Without Recommendation

	DNP	W/O		DNP	W/O
		Rec			Rec
Prentice, Chair	<input type="checkbox"/>	<input type="checkbox"/>	Kline	<input type="checkbox"/>	<input type="checkbox"/>
Fraser, Vice Chair, Capital Budget Chair	<input type="checkbox"/>	<input type="checkbox"/>	Kohl-Welles	<input type="checkbox"/>	<input type="checkbox"/>
Toni, Vice Chair, Operating Budget	<input type="checkbox"/>	<input type="checkbox"/>	McDermott	<input type="checkbox"/>	<input type="checkbox"/>
Zarelli, Banking Minority Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Murray	<input type="checkbox"/>	<input type="checkbox"/>
Branchini	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Oemig	<input type="checkbox"/>	<input type="checkbox"/>
Carrell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paletta	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fairley	<input type="checkbox"/>	<input type="checkbox"/>	Pflug	<input type="checkbox"/>	<input type="checkbox"/>
Newitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pridemore	<input type="checkbox"/>	<input type="checkbox"/>
Hobbs	<input type="checkbox"/>	<input type="checkbox"/>	Regala	<input type="checkbox"/>	<input type="checkbox"/>
Honeyford	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Rockefeller	<input type="checkbox"/>	<input type="checkbox"/>
Keiser	<input type="checkbox"/>	<input type="checkbox"/>	Schoesler	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Coordinator/Lead Staff: RL

# Reconsideration

## **Senate Rule 45(7):**

- A bill can be reconsidered before it has been reported to the Senate (delivered to the workroom).
- Reconsideration can be made at the same meeting.
- Reconsideration can be made at a subsequent meeting if one day's notice is provided.
- After delivery to the workroom, no reconsideration can be made.