



WASHINGTON STATE SENATE COMMITTEE SERVICES POSITION ANNOUNCEMENT

*Two Permanent Fiscal Analysts Positions to the
Senate Ways and Means Committee and
One Session only Fiscal Analyst Position to the Senate Transportation Committee*

Challenging employment opportunities are available in the Washington State Senate office of Senate Committee Services as a Fiscal Analyst to the Senate Ways and Means and Transportation Committees. These are non-partisan positions, with budget assignments that will include agencies dealing with human services and general government or transportation issues.

DUTIES AND RESPONSIBILITIES:

The non-partisan Fiscal Analyst positions reviews and evaluates operating and capital budget requests submitted by state agencies; makes budget policy recommendations to the members of the Senate based on analysis of state agency and executive budget proposals; analyzes legislation with fiscal impacts and follows progress of bills through the legislative process; testifies on legislation and other budgetary matters to the Committee; monitors and evaluates budget implementation of individual agencies; responds to inquiries on pertinent budget and fiscal issues. These positions are exempt from civil service.

DESIRABLE QUALIFICATIONS AND ABILITIES:

- Master's degree in public administration, business administration, political science, economics, or closely related field.
- Demonstrated analytical and organizational skills.
- Excellent written and oral communication abilities.
- Proficient skills in computer applications, including spreadsheets and word processing software.
- Experience in legislative or public sector budgeting and finance is desired but not required.

SALARY:

Based on experience and education, the salary range for a fiscal analyst is approximately \$4,200 to \$6,600 per month.

APPLICATION PROCEDURES:

Interested applicants should submit: (1) a brief letter of interest describing specific qualifications for the position; (2) a current resume detailing experience and education; and (3) a list of three references with current telephone numbers to:

Richard Rodger, Director
Senate Committee Services
P.O. Box 40466
Olympia, Washington 98504-0466

Electronic applications may be sent to: Judy Rus at rus.judy@leg.wa.gov.

Phone contact: Judy Rus at (360) 786-7417.

Applications should be submitted as soon as possible; interviewing and selection will begin immediately and continue until the position is filled. **Applications should be submitted no later than September 8, 2008.**

The Washington State Senate is an equal opportunity employer.