



Briefing Report

Public Records Report: Performance Metrics and Data

Ashley Elliott and Suzanna Pratt

January 2019

2017 Legislature required public agencies to report public records information



Agencies that spend over \$100,000 fulfilling public records requests must report information to JLARC.



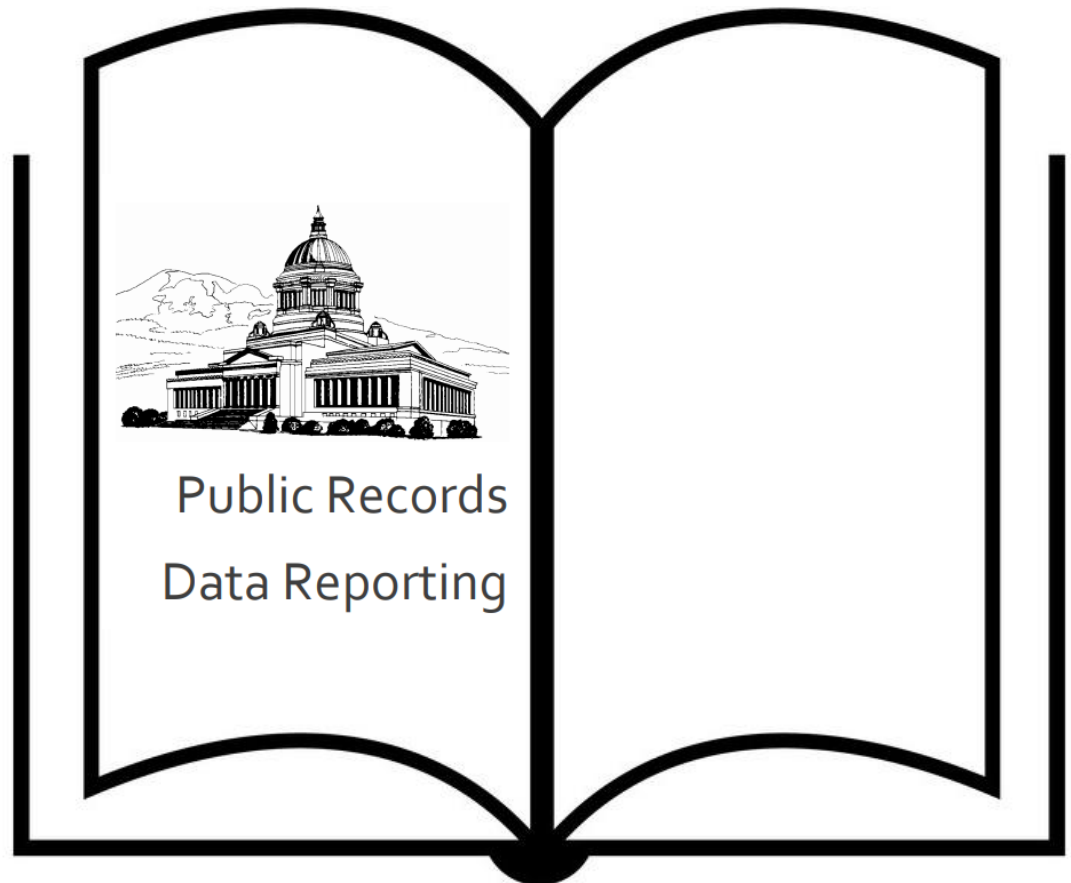
JLARC staff directed to collect and report data from agencies.



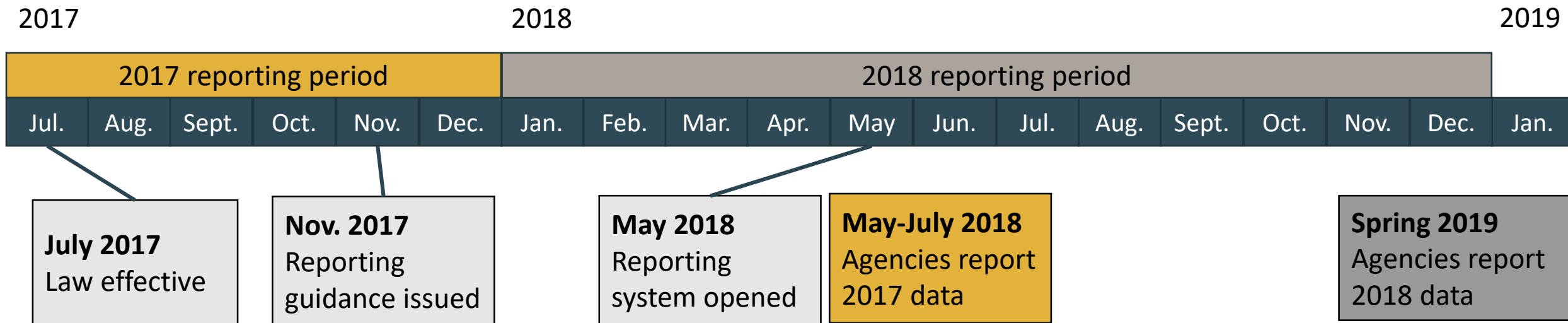
JLARC staff identified 2,310 agencies.

JLARC developed definitions for metrics, guidance for agencies

JLARC worked with: consultants, advisory group, and work groups.



Agencies began reporting information in 2018

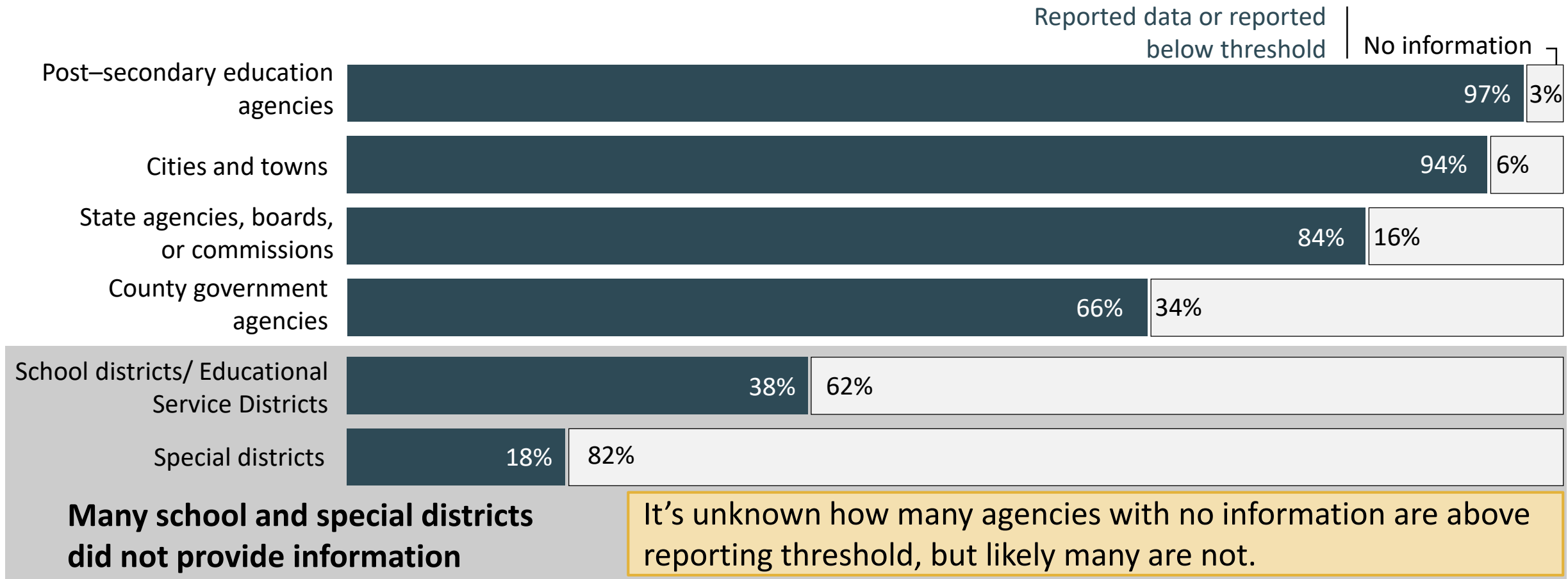


JLARC staff identified 2,310 agencies that may be subject to the reporting requirement

858 agencies reported information to JLARC



Reporting rates vary



Data quality inconsistent, but may improve in future as definitions and agency practices are refined

1

Data collected represents a partial calendar year.

2

Due to effective dates of state law, agencies began compiling initial data before complete guidance was available.

3

Statute requires agencies to report averages for some metrics (e.g., average time to respond).

Overview of metrics

Requests received and closed	2 metrics
Response time	4 metrics
Requests response process data	3 metrics
Response format	2 metrics
Cost and time	4 metrics
Claims	2 metrics
Satisfaction and best practices	2 metrics

Performance data available online in interactive dashboards

<http://leg.wa.gov/jlarc/reports/2019/pubRecordsDataCollection/default.html>



Next Steps

Ongoing, annual reporting.

Data collection for the next reporting period begins Spring 2019 and closes July 1, 2019.

- The next reporting period will encompass a full calendar year.

Updated briefing report in January 2020.

Contact Us

Ashley Elliott

(360)786-5286

Ashley.Elliott@leg.wa.gov

Suzanna Pratt

(360) 786-5106

Suzanna.Pratt@leg.wa.gov

Research Analysts

Valerie Whitener

(360)786-5191

Valerie.Whitener@leg.wa.gov

Project Coordinator

