

## CHAPTER CXVIII.

[ H. B. No. 332. ]

## RELATING TO PUBLIC PRINTING AND BINDING.

AN ACT to provide for the state printing and binding, fixing the methods and rules to govern the same; creating commissioners of public printing and a state printing expert; also repealing the following acts: An act entitled "An act to provide for the state printing and binding, fixing the compensation of the state printer, etc.," approved February 19, 1890; also an act entitled "An act to create the office of state printer, to provide for the election, etc.," approved February 19, 1890; also an act entitled "An act to amend sections 1 and 5 of "An act to provide for the state printing and binding etc.," approved March 9, 1893; also sections 3, 4 and 5 of an act entitled "An act providing for uniform systems of public blanks for use in the counties of the State of Washington, and regulating the manufacture and sale thereof by the state," approved March 6, 1897.

*Be it enacted by the Legislature of the State of Washington :*

SECTION 1. The governor, secretary of state, and state auditor shall be *ex officio* commissioners of public printing during their terms of office respectively and shall have full power to prescribe such rules and regulations for the government and control of the department of printing, as it may deem necessary for the proper and economical administration of such department, not in conflict with the provisions of this act.

SEC. 2. The printing of the state is divided into classes, to be let in separate contracts, as follows: The printing and binding of all bills for either or both houses of the legislature together with such resolutions and other matters as may be ordered by the two houses, or either of them, or the officers thereof, other than in pamphlet form, constitute the first class, and be let in one contract; the printing and binding of the journals of the senate and house of representatives and of such reports, communications and other documents as enter into and make a part of the journals, constitute the second class, and shall be let in one contract; the printing and binding of all reports, communications and other documents ordered by the legislature, or either

Commissioners public printing.

Classification.

First class.

Second class.

Third class.

branch thereof, or by the executive departments, to be printed in pamphlet form, together with the volumes of executive documents, and the legislative manual, constitute the third class, and shall be let in one contract; the printing and binding of the general and special laws, and joint resolutions, constitute the fourth class, and shall be let in one contract; the printing of all blanks, circulars, and other work necessary for the use of the executive departments, other than such as are printed in pamphlet form, and all printing not included in the foregoing classes, constitute the fifth class, and shall be let in one contract.

Fourth class.

Fifth class.

Advertisement for proposals.

SEC. 3. The commissioners of printing shall, during the first week in May, A. D. one thousand nine hundred and one, and every year thereafter, give notice in one newspaper printed in the city of Seattle, one newspaper printed in the city of Tacoma, one newspaper printed in the city of Spokane, and one newspaper printed in the city of Olympia, once a week for four successive weeks, that sealed proposals will be received at the office of the secretary of state, until a day and hour specified in the said notice, for the execution of the several classes of the state printing, in separate contracts, as specified in section two of this act, for the term of one year from the first day of August next ensuing; said advertisement shall contain the maximum list of prices established by law, and such other information as the said commissioners may deem necessary. The following prices are hereby established as the maximum prices for doing said work:

*Composition.*— First class, fifty cents per one thousand ems; second, third and fourth class, seventy-five cents per one thousand ems for plain matter; fifth class, one dollar per one thousand ems: *Provided*, For composition of more than one and less than three justifications, the price shall be not to exceed price and one-half; for three or more justifications, not to exceed double price.

Maximum price.

*Presswork.*— For the first one hundred impressions of a form, one dollar; for each additional one hundred

impressions of the same form, twenty-five cents. In bookwork the form is hereby determined to consist of eight pages octavo, or twelve pages duodecimo, or fraction thereof, whenever said fraction is made necessary. In all other work the form shall consist of one side of the sheet upon which the job is printed and delivered.

*Folding*.—When no charge is made for binding, per one hundred sheets of eight pages or fraction thereof, eight cents.

*Stitching*, including collating, stabbing and cutting, per one hundred copies, one dollar.

*Binding*, including folding, collating, stabbing, stitching, sawing, sewing and trimming brochure covering, for books of eight pages or less, for one hundred copies, one dollar and fifty cents; brochure covering, for each additional eight pages or fraction thereof, per one hundred copies, twenty cents. Quarter binding, per one hundred copies, forty-five dollars; half binding, per one hundred copies, seventy-five dollars; full cloth binding cut flush, per one hundred copies, fifty-five dollars; full cloth binding, with squares, per one hundred copies, sixty dollars; full roan leather, with squares, per one hundred copies, eighty dollars; full law, per one hundred copies, one hundred and fifty dollars.

Each proposal shall be in writing, sealed and addressed to the secretary of state, and it shall be accompanied by a bond executed in due form by the bidders and a surety company authorized to do business within this state or with at least two good and sufficient sureties, satisfactory to the commissioners, in the penal sum of five thousand dollars, conditioned for the faithful performance, pursuant to this chapter, of such class or classes of the state printing as may be adjudged to him, and for the payment as liquidated damages by such bidder to the state of any excess of cost over the bid or bids of such bidders which the state may be obliged to pay for such work by reason of the failure of such bidder to complete his contract; said bond to be null and void if no contract is awarded to him. No

bid unaccompanied by such bond shall be entertained by the commissioners of printing. The contract shall be let to the person who shall bid to execute the work at the greatest per centum of discount from the maximum prices established by law, such per centum of discount to be uniform on every item of work: *Provided, further,* That all printing and binding for which provision is made in this act shall be performed within the State of Washington.

Opening bids.

SEC. 4. The commissioners of printing, or any two of them, shall at the time of the expiration of the term for receiving proposals, as aforesaid, proceed to open in public all such proposals by them received, and they shall award the contract for each class of printing to the party making the lowest and best bid therefor: *Provided,* That nothing herein contained shall be construed so as to prevent the same person from becoming contractor for two or more classes of the printing if he shall be the party making the lowest and best bid therefor. If two or more persons bid the same, and the lowest for any class or classes of the printing, the commissioners shall award the contract to such one or more of them as, in their opinion, will best subserve the interests of the state; having reference, however, to a division of the work, as far as practicable, among the several bidders aforesaid. If any of the aforesaid printing shall be executed without the city of Olympia all transportation of paper, copy, proof, or printed sheets shall be at the expense of the contractor or contractors for such printing.

Awarding contract.

Notice to successful bidder

SEC. 5. It shall be the duty of the secretary of state to give prompt notice to each successful bidder that his proposals are accepted. If from death, or any unforeseen cause, there be a failure on the part of any successful bidder to execute his contract the commissioners of printing, or a majority of them, may enter into a contract with the next lowest bidder. If any contractor, after commencing upon his contract, fails to execute the work embraced therein with reasonable expedition an[d] in a suitable manner the commission-

Execution contract.

ers of printing may notify him that, (for) reasons they shall specify, his contract is cancelled, and they may then contract with some other person to do the work at the lowest practicable rate.

SEC. 6. The commissioners of printing shall reject any and all printing that is not done in a workmanlike manner and with ordinary promptness; and the commissioners may withdraw the work from any contractor for unreasonable delay, and may by their agent or otherwise go into the open market and contract for and have the same done, to be paid for in the same manner and from the same fund as would have been paid the original contractor; and if from any cause there is an excess of cost over and above what the same would have been furnished by the original contractor for, such excess of cost shall be charged to and collected from the original contractor, or shall be payable by and collected from the bondsmen for said original contractor; and the action of said commissioners shall be final and conclusive on said original contractor and his sureties.

Commissioners may cancel contract.

SEC. 7. All contractors shall, under the provisions of this chapter, promptly and without unnecessary delay, execute all orders issued to them by the legislature, or either branch thereof, or by the commissioners of printing on behalf of the executive officers of the state. The secretary of state shall furnish to the contractor, within twenty days after the adjournment of the legislature at each session, a copy of all acts and joint resolutions and memorials to congress, or any officer or department of the government of the United States, passed at such session, and the contractor shall, within forty days after such copy shall be furnished him as aforesaid, print all the copies thereof that may be by law required, and the secretary of state shall within ten days after the same are printed, make out and deliver to the contractor an index to the same, and he shall within twenty days print the same and deliver to the secretary of state such number of copies of such laws bound in such manner as by law required.

Copy for Session Laws.

Time of issue Session Laws.

SEC. 8. In estimating the composition of all pamph-

lets, laws, journals and volumes of public documents, every necessary fraction of a page will be counted as a full page, but no entire blank page shall be counted or charged for; and if, in any branch of the (printing), tabular statements occur, which it shall be impracticable to print on the ordinary sized pages, the same shall be printed on tabular sheets of the necessary size, and the amount of composition on the same shall be ascertained by measuring the printed surface, and thereby ascertaining the number of ems. In any class, all figure work requiring additional justification in each line and all rule work requiring the fitting in of rules shall be allowed, the same to be ascertained by strict measurement and count. But one charge shall be made for the composition of all documents ordered to be printed by both branches of the legislature, and no charge or allowance shall be made for composition, when extra or addition copies are ordered to be printed: *Provided*, Such subsequent order shall be made before the type contained therein shall be distributed.

State printing expert.

SEC. 9. The governor is hereby authorized to appoint some competent person, a practical printer thoroughly versed in all branches of the business, who shall be designated "state printing expert," whose duties shall be prescribed by the commissioners of printing. He shall hold his office during the pleasure of the governor and perform such other duties in connection with the public printing as may be required by the secretary of state. He shall receive for his services the sum of eighteen hundred dollars per annum, the same to be paid in monthly payments out of any appropriation for printing and binding, and in the same manner as payments are made to contractors and others for work performed, and to be charged upon the books of the printing expert as an expense account for supervision of state printing and binding.

Salary.

Samples of work.

SEC. 10. Every contractor for any class of printing and binding shall file and preserve one copy of each document or other matter by him printed for the state, which he shall deliver to the state printing expert,

together with a memorandum bill of the same, made out in the manner prescribed by the printing expert. Said printing expert shall certify to the state auditor the amount found due upon any contract for printing or binding and the state auditor shall immediately examine and audit the same and issue his warrant or warrants for the amount which he shall find to be due and owing any contractor, and the state treasurer shall pay such warrant or warrants in like manner as other state warrants are paid. Payment for work.

SEC. 11. All printing, making and binding required by any officer, institution, board or commission of the State of Washington, except printing in newspapers and legislative printing, shall be done under the supervision of the commissioners of printing. It shall be the duty of the said commissioners of printing to determine what stationery and printing shall be furnished every state officer, institution, board or commission, and no requisition for stationery, printing or binding shall be filled by any state contractor unless the same shall first be approved by the said commissioners of printing, or a majority thereof, endorsed thereon in writing. It shall be the duty of said commissioners of printing to examine all matter for biennial reports of state officers, institutions, boards or commissions, and reject therefrom all unnecessary verbiage or statistics, and the officer, institution, board or commission so reporting, shall be bound by the action of a majority of said board, in the rejection of such unnecessary matter. Said commissioners of printing shall have full power to adopt such rules and regulations for the transaction of its business as by them may be deemed necessary. Requisitions shall be made only by the head of the department institution, board or commission, for which stationery, printing, book-making or binding may be required, or by a first assistant of any of the state officers constituting the executive department: *Provided*, That nothing in this act shall apply to printing to be paid for out of the maintenance fund of any state institution, such printing to be done under the control of Commission to approve requisitions. Requisitions. Maintenance printing.

Operative  
after July  
1, 1901.

the board of management of each institution. This act shall take effect and become operative so far as its repealing clause shall operate, upon the first day of July, 1901 and the present state printer shall continue in office and perform his duties under the present laws until that date and there shall be no public printer elected at the next general election.

Advertise-  
ment for bids  
for material.

SEC. 12. The commissioners of printing shall, on the first day of April of each year, advertise in two newspapers of this state, for sealed bids for furnishing at the office of the secretary of state the necessary paper and binding materials to be used in the state printing for the ensuing year; and at the time and place named in such advertisement, such sealed bids shall be opened by said board, and the contract or contracts to furnish such paper and binding materials shall be awarded by said board to the lowest responsible bidder or bidders at such bidding: *Provided*, That if it shall appear to the satisfaction of said board that such bids are collusive, it shall re-advertise for sealed bids as hereinbefore provided. The paper and binding material for the state printing shall be provided by the state and delivered to the contractor and be received by the contractor in such quantities as may be necessary for the printing which he is required by his contract to do.

Repeal.

SEC. 13. An act act entitled "An act to provide for the state printing and binding, fixing the compensation of the state printer, prescribing his duties, and to provide for the purchase of printing materials, and declaring an emergency," approved February 19, 1890; also an act entitled "An act to create the office of state printer; to provide for the election, the term of office, and qualifications of said officer, and prescribing his duties, and declaring that an emergency exists," approved February 19, 1890; also an act entitled "An act to amend sections 1 and 5 of 'An act to provide for the state printing and binding, etc.,'" approved March 9, 1893; also sections 3, 4 and 5 of an act entitled "An act providing for a uniform system of public blanks for use in the counties of the state of Washington, and



regulating the manufacture and sale thereof by the state," approved March 6, 1897, are all hereby repealed.

Passed the House March 8, 1899.

Passed the Senate March 9, 1899.

Approved March 13, 1899.

## CHAPTER CXIX.

[H. B. No. 316.]

### APPROPRIATION FOR FISH WAY ON THE SKOKOMISH RIVER.

AN ACT appropriating the sum of \$400.00, or so much thereof as may be necessary, for the construction of a fish-way on the Skokomish river, Mason county.

*Be it enacted by the Legislature of the State of Washington :*

SECTION 1. The sum of four hundred dollars (\$400.00) or so much thereof as may be necessary, is hereby appropriated from the fish hatchery fund, to construct a fish way in the Skokomish river: *Provided*, That a portion of the above sum may be used for the purchase of the right of the owner to construct the above fish-way.

Passed the House March 7, 1899.

Passed the Senate March 8, 1899.

Approved March 13, 1899.

## CHAPTER CXX.

[H. B. No. 245.]

### APPROPRIATION FOR EXPENSES FISH COMMISSIONER.

AN ACT appropriating money for incidental and traveling expenses of the state fish commissioner.

*Be it enacted by the Legislature of the State of Washington :*

SECTION 1. There is hereby appropriated out of the general fund in the state treasury from any moneys