

CHAPTER 162.

[S. B. 129.]

STATE BUDGET SYSTEM.

AN ACT relating to the budget system for the State of Washington, and amending Sections 2, 3, 4, 7 and 10 of Chapter 9 of the Laws of 1925, and further amending said Chapter by adding thereto a new section to be known as Section 2-a.

Be it enacted by the Legislature of the State of Washington:

SECTION 1. That section 2 of chapter 9 of the Laws of 1925 be amended to read as follows: Amends § 2,
Chap. 9,
Laws 1925.

Section 2. On or before the first Monday in September of the year preceding the biennial meeting of the legislature it shall be the duty of the head of every department to file with the director of efficiency upon forms to be provided by him not later than the preceding first day of July, detailed estimates of all expenditures to be required for the department and of all revenues, other than taxes, likely to become available to such department for the ensuing fiscal biennium, and such other information as may be required by the director of efficiency. The estimate for the supreme court shall be compiled by the clerk and certified by the chief justice, and the estimate for legislative expenses shall be a statement of the total expenditures of the last preceding regular session. Department
heads to
file
estimates.

The estimates herein provided shall be segregated under the proper sub-divisions of the department and shall be classified, itemized and assembled in the form to be prescribed by the director of efficiency, and shall have the following accounting segregations throughout: Segregations.

- (a) Operating and maintenance expenses; Operating
and main-
tenance.
- (b) Capital and betterment outlays. Capital and
betterment.

Adds § 2-a
to Chap. 9,
Laws 1925.

SEC. 2. That there shall be added to chapter 9 of the Laws of 1925, a new section to be known and numbered as section 2-a and to read as follows:

State
auditor.

Section 2-a. On or before the twentieth day of May immediately preceding the biennial session of the legislature, the state auditor shall file with the director of efficiency the following statement and data, certified by him to be correct:

Statement
of expendi-
tures.

A detailed statement of the actual expenditures of each department and of each of its sub-divisions, classified according to such uniform cost-finding expense classification as may be prescribed by the director of efficiency, for the last completed biennium and for the completed fiscal year of the current biennium, together with the corresponding appropriations for each of said biennial periods.

SEC. 3. That section 3 of chapter 9 of the Laws of 1925 be amended to read as follows:

State
auditor to
file state-
ment.

Section 3. On or before the 20th day of October immediately preceding the biennial session of the legislature the state auditor shall file with the director of efficiency the following statements and data, certified by him to be correct:

Interest and
redemption
requirements
for bonds.

(a) A detailed statement of the interest and redemption requirements for all state bonds and warrants for each fiscal year of the ensuing fiscal biennium;

Sinking
funds.

(b) A statement of the assets and liabilities of all sinking funds as of the first day of said October;

Receipts by
departments.

(c) A detailed statement of the actual receipts, from sources other than taxation, collected for or by each department during the completed fiscal year of the current biennium;

Expendi-
tures.

(d) A detailed statement of the actual expenditures of each department and of each of its sub-divisions, classified according to such uniform cost-finding expense classification as may be prescribed by the director of efficiency, for the first six months

of the second year of the current biennium, together with the corresponding appropriations for said period.

SEC. 4. That section 4 of chapter 9 of the Laws of 1925 be amended to read as follows:

Amends § 4,
Chap. 9,
Laws 1925.

Section 4. On or before the 15th day of November immediately preceding the biennial session of the legislature the director of efficiency shall compile, tabulate and assemble the foregoing estimates and statements in the form hereinafter provided and transmit the same to the governor as the preliminary budget in a compact and bound form. The director of efficiency shall make up the estimate for any fund or for any miscellaneous purpose not covered by the said departments and shall include the same, together with the said comparative appropriations and expenditures, in the preliminary budget. The preliminary budget shall contain the following statements, and such other data as may be necessary and proper to an understanding of the financial condition and needs of the state:

Director of
efficiency to
tabulate and
assemble
estimates.

Preliminary
budget.

(a) General Summary by Funds—This statement shall set forth by funds in tabular and columnar form the following data:

General
summary.

Estimated non-tax revenue for the ensuing fiscal biennium; estimated expenditures for the ensuing fiscal biennium as set forth in the preliminary budget; estimated tax levy in mills for each fiscal year of ensuing fiscal biennium, based on the last equalized valuation of the taxable property in the state. Extra columns shall also be provided for the estimates of expenditures as revised by the governor and for a similar estimated tax levy based on such revision, which shall be filled in upon the completion of the governor's revision of the estimates and become a part of this statement for the governor's budget. In estimating tax levies where there is a fixed rate provided by law for any fund, such

Estimated
non-tax
revenues.

rate shall be taken, but the expenditures to be made therefrom shall be subject to the provisions of this act.

Comparative
summary.

(b) Comparative Summary by Funds—This statement shall set forth by funds in tabular and columnar form the following data:

Actual
receipts.

Actual receipts for last completed fiscal year; estimated receipts for ensuing fiscal biennium; appropriations for last completed fiscal biennium; expenditures for last completed fiscal biennium; appropriations for current fiscal biennium; expenditures for the completed year and for the first six months of the second year of the current fiscal biennium, separately; estimated expenditures for ensuing fiscal biennium. An extra column shall be provided for the governor's revision of the estimates.

Comparative
summary by
departments.

(c) Comparative Summary by Departments:

This statement shall set forth by departments in tabular and columnar form all the data required in sub-division (b) of this section, except that relating to actual and estimated receipts.

Detailed
estimates
by depart-
ments.

(d) Detailed Estimates by Departments:

This statement shall set forth in detail by departments and sub-divisions of departments, classified according to the classification required in sub-division (d) of section 3 hereof, and in tabular and columnar form, all the data required in sub-division (c) of this section, except that relating to expenditures for the first six months of the second year of the current biennium. Under the class of salaries, the title or position of each officer and employee shall be designated, and an extra column shall be provided in which shall be entered the rate of salary paid each officer and employee. Accompanying the preliminary budget the director of efficiency shall transmit to the governor any other information or data that he may have, bearing on the sufficiency or insufficiency of the departmental requests, which

would be of assistance to the governor in making proper revisions of the estimates.

SEC. 5. That section 7 of chapter 9 of the Laws of 1925 be amended to read as follows:

Amends § 7
Chap. 9,
Laws 1925.

Section 7. Within five days after the convening of the legislature the governor shall submit to each house thereof copies of his budget for the ensuing fiscal biennium, in the form provided herein for the preliminary budget. Accompanying such budget he shall also transmit in addition to the statements and data required in sections 4 and 6 hereof—

Governor
to submit
budget to
legislature.

(a) A balanced statement showing:

(1) The condition of the treasury at the end of the preceding calendar year;

Statement
showing—

Condition of
treasury.

(2) The current assets, liabilities, reserves and surplus or deficit of the state at the end of the preceding calendar year;

Assets,
liabilities,
etc.

(b) All essential facts regarding the bonded and other indebtedness of the state;

Bonded and
other indebt-
edness.

(c) Such other financial statements and data as in his opinion are necessary or desirable to make known in all practical detail the financial condition of the state.

Financial
statements.

In the compilation of the foregoing statements and data, the governor is hereby authorized to call upon the heads of every department for assistance, which officials, upon written request of the governor, shall prepare and verify any or all such statements and data intended to be submitted to the legislature.

Call upon
departments.

The governor's budget, together with all data accompanying it, shall be a public document and copies thereof shall be furnished to each member of the legislature, to every department, and to every free public library in the state which shall file a written request therefor with the director of efficiency not later than November 1st of the year of its compilation.

Budget,
public
document.

Amends § 10,
Chap. 9,
Laws 1925.

Emergency
expendi-
tures.

SEC. 6. That section 10 of chapter 9 of the Laws of 1925 be amended to read as follows:

Section 10. Whenever an emergency shall arise necessitating an expenditure for the preservation of peace, health or safety, or for the carrying on of the necessary work required by law of any department for which insufficient or no appropriations have been made, the head of such department shall submit to the governor, duplicate copies of a sworn statement, setting forth the facts constituting such emergency and the estimated amount of money required therefor. If the governor shall approve such estimate in whole or in part, he shall endorse on each copy of such statement his approval, together with a statement of the amount approved and transmit one copy to the head of the department and thereby authorize the head of such department to incur such liability. Such authorization and full compliance with its provisions shall relieve the person incurring any such liability from personal liability or penalty therefor. The total amount of such liabilities outstanding on December 1st of the year preceding the biennial session of the legislature shall be included in the governor's budget as a deficiency, and provisions for an appropriation therefor made in his budget bill: *Provided*, That in no biennium shall the total amount of such liabilities exceed the sum of two hundred and fifty thousand dollars (\$250,000.00).

Passed the Senate February 19, 1929.

Passed the House March 11, 1929.

Approved by the Governor March 20, 1929.