

**WASHINGTON STATE LEGISLATIVE ETHICS BOARD
EMPLOYMENT DISCLOSURE FORM**

The Ethics in Public Service Act requires that any legislator or legislative employee who has an employment relationship with a state agency¹ must disclose that relationship to the Board. Furthermore, if the spouse or domestic partner of a legislator or legislative employee has an employment relationship with a state agency, the legislator or legislative employee must disclose that relationship as well. This form is the necessary notification. The completed form signed and dated, together with any documentation which would be helpful in describing the employment relationship, should be returned to:

Legislative Ethics Board
Attn: Jennifer A. Strus, Counsel
101 Legislative Building
Olympia, WA 98504-0482

A LEGISLATOR OR LEGISLATIVE EMPLOYEE SHOULD COMPLETE THIS FORM.

I. Legislator/Legislative Employee Information

Name of Legislator or Legislative Employee: _____

Job Title of Legislative Employee: _____

Description of Legislative Duties: _____

II. State Agency Employment Information

Name of Person (Spouse or Domestic Partner of a Legislator or Legislative Employee) Employed by State Agency (if different than above): _____

Name of State Agency: _____

Job Title of Employment at State Agency: _____

Description of State Agency Duties: _____

Was the position obtained after a competitive hiring process²?

- Yes
- No

Signature: _____

Date: _____

¹ RCW 42.52.010(1) defines “agency” as “any state board, commission, bureau, committee, department, institution, division, or tribunal in the legislative, executive, or judicial branch of state government. ‘Agency’ includes all elective offices, the state legislature, those institutions of higher education created and supported by the state government, and those courts that are parts of state government.”

² The Legislative Ethics Board considers an “open and competitive” process as one in which the regular competitive hiring process was employed.