Agency: Office of the Code Reviser

Subject of possible rule making: Amending chapter 1-21 WAC, Rule making, with changes including, but not limited to, formatting and style, contact information, and electronic filing protocol.

Statutes authorizing the agency to adopt rules on this subject: RCW 1.08.110, 34.05.210, 34.05.385, and 34.08.030.

Reasons why rules on this subject may be needed and what they might accomplish: The office of the code reviser intends to update rules to establish: Acceptable phone and email contacts for all correspondence; protocol for electronic filing when email or computer systems are unavailable; the process for correcting or withdrawing documents already submitted to the Washington State Register; a permanent mailing address for the joint administrative rules review committee; and appropriate style and formatting, including point size, fonts, and the use of subheads.

Identify other federal and state agencies that regulate this subject and the process coordinating the rule with these agencies: None.

Process for developing new rule (check all that apply):
- ✗ Negotiated rule making
- ☐ Pilot rule making
- ☐ Agency study
- ☐ Other (describe)

Interested parties can participate in the decision to adopt the new rule and formulation of the proposed rule before publication by contacting:

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Date: March 19, 2019

Name: Kathleen Buchli
Title: Code Reviser

Signature: