

MINUTES OF THE STATUTE LAW COMMITTEE MEETING
2023-2025 Biennium
November 27, 2023

The Statute Law Committee held its first meeting of the 2023-2025 biennium as a hybrid conference with some attendees attending in person and others via Zoom.

Members present: Chair Roger Goodman, Bernard Dean (BD) (Zoom), Jamie Pedersen (JP), Kim Johnson (KJ), Jill Reinmuth (JR) (Zoom), Kyle Sciuchetti (KDS), Sam Thompson (ST) (Zoom), and Sarah Bannister (SB).

Members absent: Peter Abbarno (PA).

Also in attendance: Kathleen Buchli (KB), Code Reviser and Secretary to the committee; Mark Lally (ML), Deputy Code Reviser; Alice Im (AI), Senior Assistant Code Reviser; Kevin Shotwell (KS), Assistant Code Reviser (Zoom); Jennifer Meas (JM) (Zoom), Washington State Register Editor; Jennifer Bourke (JB), Editorial Assistant; Shayne O'Grady (SO), Administrative Assistant.

Agenda Item I. Chair (RG) called the meeting to order at 12:00 PM. Members in attendance introduced themselves.

Agenda Item II. ST moved to approve the minutes of the June 21, 2023, meeting, seconded by SB. All in attendance voted to approve. The minutes were adopted.

Agenda Item III. There was a vote and unanimous approval for ST to be elected Vice Chair for the Statute Law Committee. ST commented that it is a real honor to serve and that he will take his duties very seriously.

Agenda Item IV. AI updated the committee on publications. This year there were approximately 250 RCW sets printed, which is similar to last year. LSS can print on demand as needed moving forward. The only change is selected titles publication printing has gone up from 45 sets printed last year up to at least 75 sets this year. Since moving to an online official version, there have been some changes made. The binding now reads State Code (the word Official was removed) and on the preface page there is now a note saying official version of RCW can be found on website. AI gave a shout out to LSS as they have been so accommodating and helpful.

Agenda Item V. KB shared an overview of the Code Reviser’s Office (CRO) financial budget and stated that we are very fortunate that LSS is handling budget and giving us updated reports. Everything is running perfectly. The Publications account has a balance that is nearly \$800,000. It is a nice cushion for possible equipment replacement and repair and/or salaries as needed.

Agenda Item VI. KB updated the committee on the upcoming office move. Staff in the Pritchard building will be moved to the basements in the Cherberg and O’Brien buildings. Next December, the office will move to the modular in the Mansion Lot until the new Pritchard building is built. The office will move within a couple of weeks after the 2024 session ends.

Agenda Item VII. KB shared that our printer Craig is retiring in December and LSS has agreed to take over printing duties at no cost. Moving forward LSS will also be mailing out RCWs, only charging for shipping.

JM gave an update regarding the archive project. 99% of the boxes are scanned and ready to go. The boxes will be shipped out to archive soon.

Chair RG adjourned the meeting at 12:34 PM, the next meeting to be held at the call of the Chair.

ROGER GOODMAN, Chair Date

KATHLEEN BUCHLI, Secretary