



**Washington State**  
**House of Representatives**  
[Session Recruitment Announcement](#)

**Prep Cook/Server**

**LOCATION:** Olympia, Washington

**WAGE:** \$16.47 to \$18.18 an hour

**CLOSING DATE:** Position open until filled

**HOUSE OF REPRESENTATIVES PROFILE**

The House of Representatives comprises half of the Washington State Legislature and is made up of 98 members elected to serve two-year terms, representing 49 legislative districts. The Legislature meets every year to consider and pass legislation involving public policy, state revenue, and state spending. In addition to elected members, the House also employs approximately 230 full-time year-round staff, and 100 temporary session staff and interns.

The Washington State House of Representatives is seeking dependable candidates for temporary cook and server positions for the House Cafeteria.

**PRIMARY DUTIES**

- Works with others to prepare, cook, and serve food.
- Transports food, supplies, and equipment to and from kitchens, dining areas, storerooms and refrigerators.
- Serves food individually or from steam tables and carts; loads and clears steam tables and carts.
- Sets, clears, and washes dining room tables; cleans and maintains steam tables and salad bars; cleans and polishes silverware; mops, and cleans kitchen, dining, refrigeration, or garbage areas; cleans and maintains coffee and soda machines.
- Sorts and bundles soiled kitchen laundry; counts and stores clean laundry.
- Operates standard kitchen appliances and equipment such as coffee maker, toaster, panini press, waffle maker, rice cooker, crockpots, meat slicers, and other food service equipment.
- Operates a point-of-sale system.
- Performs other duties as assigned.

**QUALIFICATIONS**

- Knowledge of kitchen and dining room operations; good personal hygiene, sanitation, and housekeeping practices; operation of standard kitchen appliances

and equipment.

- Ability to work as a team member and take direction, as well as the ability to adapt to change as required.
- Ability to learn routines involved in preparing and serving food and follow written and oral instructions.
- Possession of a [Food Workers Card](#) from the Thurston County Department of Health or other county public health department before the first day of work.

### **DATES and HOURS**

Full-time, temporary, with some evening and weekend work from January through mid-March 2021.

### **HOW TO APPLY**

Please send a resume with work history (no more than two pages) and three references.

### **Send application materials and direct any questions to:**

HR Business Partner  
Legislative Support Services  
Legislative Building  
P.O. Box 40500  
Olympia, WA 98504-0600  
LSSHROffice@Leg.wa.gov

Employment Application:

[http://leg.wa.gov/House/Documents/House\\_session\\_employment\\_app\\_distributed.pdf](http://leg.wa.gov/House/Documents/House_session_employment_app_distributed.pdf)

*We prefer receiving all application packages via e-mail with attachments in either a Word document or a .pdf document.*

**COVID-19 Vaccination Requirement:** This position requires the employee to be fully vaccinated as a condition of employment. Being fully vaccinated means that an individual is at least two weeks past their final dose of an authorized COVID-19 vaccine regimen. If you are selected to serve in this position, you will be required to provide proof of vaccination before you are able to begin work. You may request an accommodation if you are unable to meet the requirement due to a medical or religious necessity.

The Washington State House of Representatives is an equal opportunity employer. Women, racial and ethnic minorities, persons with disabilities, persons over 40 years of age, and disabled and Vietnam era veterans are encouraged to apply. Persons of disability needing assistance in the application process or who need an application in an alternative format may call 360-786-7750 or TTD 1-800-635-9993.