

**Washington State Joint Transportation Committee
STUDY OF EFFICIENCY AND EFFECTIVENESS OF WEIGH STATION
MANAGEMENT IN WASHINGTON STATE**

June 16, 2015

The following questions were asked by potential bidders submitting letters of intent to bid, concerning the Joint Transportation Committee's RFP for a Study of Efficiency and Effectiveness of Weigh Station Management in Washington State

1. **Is the study confined to weigh stations along I-5 and I-90?**

RESPONSE: No.

2. **Will operation of portable scales be within the study scope?**

RESPONSE: Yes.

3. **Is intrastate traffic of interest?**

RESPONSE: Yes.

Regarding questions 1 through 3, Task 2 of the RFP provides minimum requirements for evaluating the efficiency and effectiveness of Washington State's system of weigh stations. These requirements focus on organizational responsibilities, capital planning processes, and operational practices rather than analysis of individual weigh station efficiency and effectiveness. Such a systemic analysis may group stations into categories having different characteristics and resulting recommendations. This does not, however, preclude the Consultant from identifying a particular station that does or does not contribute to the effectiveness of the system as a whole.

4. **Are historical counts and trends available for overweight frequency, equipment safety violations, driver infractions and similar statistics?**

RESPNOSE: Yes, the Washington State Patrol collects such statistics and will provide data to the successful consultant.

5. **Have any studies been conducted by the State on weigh station best practices and/or candidate new technologies? Are these available?**

RESPONSE: WSDOT has not conducted any recent studies. The WSP is collecting some of this information and will make it available to the successful consultant. A March 2015 study conducted for the State of Michigan is attached. This report

is provided as a resource and not as an example of a study which would meet the JTC's specific RFP requirements. Task 3 calls on the Consultant to identify best practices, which the JTC expects to include more information that what the WSP is able to provide.

6. **Do weigh station standard operating procedures exist? How can we access this information?**

RESPONSE: WSP is in the process of updating its Standard Operating Procedures (SOP) and will complete the process soon. The new SOP will be available to the successful consultant. However, the JTC expects the Consultant to bring to the study information about practices and policies in other jurisdictions that can improve practices and policies in Washington State.

7. **We would like to request that the JTC provide summary information on the age of weigh station infrastructure in the scope of the study, including any major renovations that have been undertaken since construction.**

RESPONSE: To the extent that this information exists, it will be provided by WSDOT and the WSP to the successful Consultant. Task 1a of the study requires that the description of weigh stations include a cost history for the system, which would include information about renovations over time. It is expected that the successful consultant will compile this type of information for the study.

8. **The RFP states an estimated contract start date of July 23, 2015, and a proposed kickoff meeting during the week of July 27, 2015. The draft report presentation to the JTC is noted as November 17, 2015 - 16 weeks after the estimated contract start date. Is the date of the draft report presentation contingent on the contract start date and will the date be modified if contracting does not occur by July 23rd? Will similar modifications of the schedule for the draft final report and potential legislative presentations be allowed if the contract is not started on July 23rd?**

RESPONSE: These are the dates that the JTC prefers. Task 5 states, 'The due dates for this Task may be modified as approved by the JTC Project manager, depending on the ability of the Consultant to complete the work in this tight timeframe. The Consultant's proposal shall indicate whether the deadlines state in the RFP seem feasible to achieve.'

9. **Other than the restriction to 10 pages for the Technical Approach, are there additional page restrictions for the proposal?**

RESPONSE: No, the only page restrictions for the proposal relate to the description of the technical approach.