
State Agencies

Overview and Table of Contents

This section includes background, program, and funding information about state agencies whose missions relate to the oversight, maintenance, or improvement of the state's transportation system. The agencies described in this section receive appropriations from the transportation budget bill. The Department of Licensing, the State Patrol, and the Utilities and Transportation Commission receive funding from both the transportation budget bill for transportation-related programs and the omnibus budget bill for all other programs.

Some general government agencies, not described in this section, receive appropriations in the transportation budget to fund transportation-related activities. In the 2009-11 biennium, these agencies included the State Treasurer, State Parks and Recreation, Archaeology and Historic Preservation, Utilities and Transportation Commission, Office of Financial Management, Special Appropriations to the Governor, and the Legislative Evaluation and Accountability Program Committee, and the Department of Agriculture.

STATE AGENCIES.....	289
Overview and Table of Contents.....	289
Board of Pilotage Commissioners.....	290
County Road Administration Board.....	291
Department of Licensing.....	293
Department of Transportation.....	300
Washington State Department of Transportation Regions.....	306
Freight Mobility Strategic Investment Board.....	308
Joint Transportation Committee.....	309
Marine Employees Commission.....	310
Transportation Improvement Board.....	311
Traffic Safety Commission.....	313
Transportation Commission.....	314
Utilities and Transportation Commission.....	315
Washington State Patrol.....	316

AGENCY: **Board of Pilotage Commissioners**

AGENCY NUMBER: 205

RCW: 88.16

BACKGROUND

- Created by the 1935 Legislature to regulate state-licensed marine pilots
- This regulatory Board includes members who are appointed by the Governor and confirmed by the Senate and serve staggered four-year terms: Shipping industry (2), pilots (2), public (2), environmental (1), Department of Ecology or designee (1) and the Executive Director of the Washington State Ferries or designee (1)
- The Board ensures against the loss of lives, loss of or damage to property and vessels, and protects the marine environment by maintaining efficient and competent pilotage service on our state's inland waters
- It is intended that the Board develop and encourage waterborne commerce from other ports and nations of the world and not jeopardize Washington's position as an able competitor for such commerce

PROGRAM

- Develops and proposes statutory language for legislative adoption to ensure safe compulsory pilotage
- Adopts rules to administer state pilotage laws
- Enforces pilot and public adherence to the Pilotage Act, which may include the discipline and/or prosecution of violators
- Sets annual pilotage service rates for the Puget Sound and Grays Harbor Districts
- Administers pilot qualification and performance standards, as well as training and educational requirements through the testing, training and licensing of marine pilots
- Establishes standards and procedures for reporting and investigating incidents involving state-piloted vessels

TRANSPORTATION FUNDING - 2009-11 BIENNIUM

- Beginning with the 2009-11 biennium, the Pilotage Account became a nonappropriated account.

AGENCY: County Road Administration Board
AGENCY NUMBER: 406
RCW: 36.78, 36.79, 46.68, 46.68.120-124, 47.56.725(4)

BACKGROUND

- The County Road Administration Board (CRAB) was created in 1965 to regulate the road departments in the 39 counties of Washington State by establishing and administering Standards of Good Practice. In 1983, the role of CRAB was expanded to include administration of the Rural Arterial Program. In 1985, CRAB became responsible for maintenance of the statewide county roadlog and allocation of the county motor vehicle fuel tax. In 1990, administration of the County Arterial Preservation Program was assigned to CRAB and, in 1991, CRAB was granted authority to assist ferry-operating counties with ferry capital improvements as approved by the Legislature.
- The agency is governed by a nine-member board which meets quarterly and is comprised of six county commissioners or council members and three county engineers. Board members are selected by the Washington State Association of Counties as follows: Three from counties with a population of 125,000 or more, four from counties with a population from 20,000 to 125,000, and two from counties with a population of less than 20,000. Not more than one member may be from any one county.
- The mission of the County Road Administration Board is to preserve and enhance the transportation infrastructure of Washington Counties by providing standards of good practice, fair administration of funding programs, visionary leadership, and integrated, progressive, and professional technical services.

PROGRAMS

Statutory Oversight:

- Establishes, by rule, standards of good practice and reporting mechanisms for the administration of county roads.
- Annually updates and certifies the statewide county roadlog (inventory of all county road systems) and biennially calculates county fuel tax allocation factors.
- Establishes and maintains a uniform system of bridge and roadway maintenance categories, reconstruction categories, and associated costs.
- Annually reviews each county's compliance with statutes and rules, and issues Certificates of Good Practice to those counties in substantial compliance. (Issuance of a Certificate of Good Practice is a prerequisite for a county to receive its share of the motor vehicle fuel tax.)

Grant Management:

Administers assigned state grant programs to assist counties in the improvement and preservation of their arterial road systems.

Rural Arterial Program (RAP):

- Adopts rules to administer the program. Available funds (approximately \$50 million per biennium) are apportioned by statutory formula to five regions; within each region, funds are distributed on a competitive basis based on priority.
- Program funds are used to construct and improve county arterials and collectors in rural areas, and to match federal bridge replacement funds on all rural county bridges.
- Program funds may be used for projects that are the direct result of natural or manmade disasters.

County Arterial Preservation Program (CAPP):

- Adopts rules to administer the program.
- Available funds (approximately \$30 million per biennium) are distributed to counties based on pro-rata shares of county paved arterial lane miles.
- Program funds are used for improvements to county paved arterials that will sustain structural, safety, and operational integrity and preserve the capital investment.
- Ensures that counties implement and use a Pavement Management System as a condition of receiving funds.

Ferry Capital Improvement Program:

- Funds can be appropriated to any of the four counties operating vehicle ferries (Whatcom, Skagit, Pierce and Wahkiakum counties).

Management and Professional Services:

- Provides assistance and support to the counties in the areas of professional engineering, program development, and road department management.
- Provides assistance and support to county road departments and their county legislative authorities on issues relating to county roads in order to enhance the safe and efficient movement of people and goods over those roads.
- Provides orientation and training to county engineers, public works directors, and other Public Works staff.
- Provides technical assistance to counties in transportation planning, traffic engineering, and priority programming.

Information Services:

- Develops and provides IT software and systems, training, support, and consulting services specific to the needs of Washington county road departments that enable informed decisions and effective management.
- Provides state-of-the-art engineering road design software, support, and training that enables counties to effectively collect, develop and manipulate the geometric data necessary for site design and construction planning which has contained costs and improved productivity.
- Develops, provides, and supports *Mobility*, a comprehensive road inventory and management software which enhances a county's ability to make quality decisions in management and operations, protect the public's investment in transportation infrastructure, comply with CRAB regulations, and be accountable to legislative authority.

TRANSPORTATION FUNDING – 2009-11 BIENNIUM

- Total appropriation: \$109.8 Million
- Revenue appropriated from the following Motor Vehicle Fund accounts:
 - Motor Vehicle Account (State)
 - Rural Arterial Trust Account
 - County Arterial Preservation Account

AGENCY: Department of Licensing
AGENCY NUMBER: 240
RCW: Title 46, 82, 18; RCW 43.24, 88.02

BACKGROUND

- Created in 1921 as the Department of Licenses
- Changed to Department of Motor Vehicles in 1965 after it assumed vehicle licensing responsibilities from the State Patrol
- Name changed to Department of Licensing (DOL) in 1977 after it assumed business licensing responsibilities
- Administers laws relating to the licensing and regulation of fuel distributors, vehicles and vessels, vehicle operators, vehicle dealers and manufacturers, professions, businesses, and other activities
- Most of the department's functions are related to transportation
- Major Revenue Sources 2011-13

Fuel Taxes	\$2,430,985,200
Motor Vehicle Fees	938,819,100
Driver licensing	201,669,300
Business and Professional Licensing	51,567,100
General Fund	35,756,900
<u>Other Collections</u>	<u>397,600</u>
Total Agency Collections (excluding Use Tax & RTA)	\$3,659,195,200
- DOL administers: Vehicle and Driver statutes - RCW 46; watercraft excise tax - RCW 82.49; watercraft registration - RCW 82.02; relevant sections of use tax - RCW 82.12; motor vehicle fuel, aircraft fuel and special fuel tax collections - RCW 82; odometer tampering laws, mobile home regulations, permits and relocation fees, and unlicensed vehicle sales provisions; professional licensing – RCW 18; business licensing – RCW 9.41, 19, 62A, 81.72, and 81.72A.

AGENCY OVERVIEW/PROGRAMS

Customer Relations Division:

By statute, the Department of Licensing is charged with the duty to administer and recommend improvement of the laws relating to driver licensing, identification cards, and vehicle and vessel titling and registration. It is the responsibility of the Customer Relations Division to issue and renew driver licenses and identification cards, and to title and register vehicles and vessels. DOL’s Customer Relations Division oversees the following program areas:

Driver Examining - operates and maintains 56 Licensing Services Offices providing services throughout the state. These services include:

- Establishing and determining the identity and eligibility of all driver license and identification card applicants;
- Conducting written knowledge testing and practical drive tests;

- Issuing and renewing Washington State driver licenses and identification cards;
- Issuing and renewing federally recognized Enhanced Driver Licenses and Identification Cards for use in crossing the border by land or sea from the United States into Canada, Mexico, Bermuda and the Caribbean;
- Administering the Motor Voter and Organ Donor programs; and
- Conducting re-examinations and special skill driving tests.

Customer Service Center - the primary point of contact for Washington State customer service inquiries regarding driver, vehicle, and business licensing. The Customer Service Center answers phone calls and email inquiries from customers around the world.

Vehicle and Vessel Operations - Vehicle and vessel licensing services are provided at 39 county offices and more than 140 contracted sub-agent offices throughout Washington State. This program provides the following services:

- Retention and maintenance of vehicle and vessel records as well as support processes that occur outside the normal title and registration application process;
- Training and technical assistance to county agents and their subagents to collect revenues and process applications for license and title of vehicles and vessels;
- Managing the appointment of sub-agent offices and agreements with them to provide vehicle and vessel licensing services.

Programs and Services Division:

Programs and Services Division provides support services to the Customer Relations Division as well as County agents and subagents. The Programs and Services Division also provides direct services, information, and training, to Licensing Services Representatives, the courts, law enforcement agencies, local and federal governments, and private businesses. The Programs and Services Division consists of the following major program areas:

Policy and Planning

- Policy, procedures and operational training assistance to department staff, County agents and their subagents who collect revenues and process applications for driver, non-driver, vehicle and vessel licensing purposes;
- Administering developing and maintaining strategic business planning, establishing key performance indicators and workload measurements for relevant core business activities, setting performance and data standards for driver and vehicle services;
- Developing and maintaining Programs and Services' strategic plan, performance and other measures to ensure quality control, and identifying and facilitating necessary process improvements;
- Developing and maintaining policies, procedures, and staff training for licensing integrity and issuance programs.

Contracts and Programs

- Motorcycle Safety Education and Motorcycle Awareness programs — promoting public safety through media campaigns, ensuring compliance with approved motorcycle rider training curriculum, contracting third party services, and certifying instructors, conducting administrative compliance audits, and curriculum delivery quality assurance visits of contractors and their instructors;
- Commercial Driver License (CDL) program — ensuring state compliance with federal motor carrier regulations for the application, testing and licensing of CDL applicants, evaluating drivers for medical qualification waivers, skill testing new applicants using state staff and contractors, and setting minimum CDL training requirements;

- Contract, grant, legislative and rule management supporting the operating and administrative needs of agency programs and initiatives, and the data and information needs of other agencies, organizations, and business entities, including the law enforcement, public health and safety community, and private industry delivering auto safety and insurance services and products to consumers and employers.;
- State and federal program, grant, contract and project management in support of enhanced licensing, biometric identification, document authentication and imaging, inter-jurisdiction and inter-governmental agreements, and the monitoring and documentation of compliance with all applicable state and federal regulations.

Hearings - This program administers state laws that provide drivers with the right to due process whenever the Department proposes to administratively suspend, revoke or restrict driving privileges. Hearing Examiners are responsible for presiding over formal administrative hearings subject to Superior Court review when a driver contests a proposed driver license suspension.

Driver Records

- Administer state laws relating to DUI, implied consent, habitual traffic offenders, unpaid traffic violations, minor-in-possession, and financial responsibility. Identify potentially unsafe drivers by record screening and referral; Support law enforcement and the judicial system in the prosecution of criminal traffic cases.
- Process all suspension, revocation, cancellation and disqualification sanctions resulting from DUI arrests, convictions, , non-payment of traffic fines or child support, uninsured accidents, and habitual traffic offenders; Oversee ignition interlock program and issuance of all temporary restricted licenses.
- Manage record retention of all documents and electronic records for all licensed and non-licensed drivers and identification card holders.

Driver Special Investigations — Staff in this unit assist law enforcement by providing photos from the DOL data base in criminal investigations, assist ID theft victims, assist field offices in verifying questionable documents, act as custodian of records for the courts, take administrative action against fraudulent drivers, and investigate all EDL fraud allegations and partner with local and federal law enforcement to prosecute those individuals.

Systems and Licensing Support — Staff in this unit serve the public by issuing a negotiable, secure Certificate of Ownership (title) for each vehicle and vessel that is required to be titled. The Certificate of Ownership indicates legal ownership of the vehicle or vessel to prospective buyers and lending institutions. Systems and Licensing Support also administers the state vehicle and vessel laws relating to:

- Licenses and certificates of ownership.
- License fee collection and accountability.
- Vessel excise, local option use, and Regional Transportation Authority (RTA) tax collection and accountability.
- Transportation Benefit District (TBD) local fees.
- Collection and accountability for special commemorative funds.
- Retention and maintenance of vehicle and vessel records as well as support processes that occur outside the normal title and registration application process.
- Design and issuance of specialty license plates and veteran remembrance emblems.

- Design and issuance of license plates, placards, and identification cards for individuals with disabilities.
- In cooperation with the Department of Revenue, collection of use tax on the transfer of vehicle and vessel ownership.
- A stolen vehicle check of Vehicle Identification Numbers (VIN) on all out of state vehicles being titled in the state.
- Maintenance of vehicle records reported to DOL by insurance companies, tow truck companies, scrappers, wreckers, and vehicle sellers.

Business and Professions Division:

The Business and Professions Division oversees individual professional and business licensing. Other programs managed by the division include oversight of Professional Athletics events, maintaining Uniform Commercial Code filings, administering the Prorate and Fuel Tax program, and maintaining the Firearms Database for law enforcement.

All but four BPD programs, Firearms (General Fund), Drivers Training Schools (Highway Safety), and Dealers and Manufacturer Services and Prorate and Fuel Tax (Motor Vehicle) are statutorily required to collect fees to cover operating costs. Nearly all of the fees are set in the Washington Administrative Code and are adopted using a public hearing process. These programs operate out of dedicated accounts that are set up with the sole purpose of accounting for the revenue and costs of operating these licensing programs.

The Business and Professions Division is comprised of four major program areas:

Master Licensing Service - This program provides one-stop licensing for multiple business licenses and registrations on behalf of state agencies and cities. As a service provider to 10 state agencies and 40 cities, MLS collects and distributes information and money to its partners. Well over 100 different licenses and registrations can be obtained by businesses through the Master License process. The number of businesses that submit or renew a Master Business Application is currently about 450,000 and growing.

Professional Licensing Services— The division regulates 32 professions. To help ensure qualified individuals are licensed, the division reviews and substantiates education and experience, administers examinations, conducts background checks, and ensures continuing education requirements are met. In some instances, the programs may issue licenses to the businesses involved in the profession such as to a Security Guard firm. Regulatory functions include conducting audits and inspections, and resolving complaints. The division may also investigate complaints. When warranted, the division also initiates appropriate administrative actions that include license denials, suspensions and revocations. The division also provides information and education, conducts outreach, and is working toward strengthening consumer protection to help make Washington a better and safer place to live, work and do business.

The division works with ten boards and commissions ranging from advisory to regulatory in nature. The ten boards and commissions are: Architect Board, Landscape Architect Board, Cosmetology Board, Funeral and Cemetery Board, Geologist Board, Engineers/Land Surveyors Board, Collection Agency Board, Real Estate Appraisers Commission, Home Inspector Board, and the Real Estate Commission.

Professions licensed and regulated by the division include: Appraisers, Architects, Auctioneers, Bail Bond Agents, Cosmetologists, Court Reporters, Driver Training School Instructors, Engineers, Funeral Directors, Geologists, Home Inspectors, Land Surveyors, Landscape Architects, Notaries, Private Investigators, Real Estate Agents and Brokers, and Security Guards.

Dealer and Manufacturer Services— This program administers and enforces laws related to the licensing and regulation of vehicle manufacturers, vehicle dealers, wreckers, tow truck operators, hulk haulers, scrap processors, motor vehicle transporters, snowmobile dealers, off-road vehicle dealers, mobile home dealers, travel trailer dealers, and vessel dealers, doing business in Washington State. The program also administers and enforces laws relating to odometer tampering, auto theft deterrents, manufactured/mobile housing regulations, unlicensed vehicle dealer activities, and motor vehicle dealer/manufacturer franchise dispute resolution. Program activities include conducting inspections, investigations, certifications, re-certifications, and technical assistance visits to ensure compliance; and responding to consumer complaints related to dealers and manufacturers doing business in Washington State.

Prorate and Fuel Tax Services— This program administers the state’s Motor Vehicle Fuel, Special Fuel, and Aviation Fuel Tax Collection programs. Services include licensing of fuel distributors, processing fuel tax returns and associated payments, and taxpayer education, training and auditing. This program also administers the International Registration Plan and International Fuel Tax Agreement. These two agreements provide for one-stop vehicle licensing and fuel tax filing services for Washington based interstate motor carriers.

Other programs administered by the division include:

- The Uniform Commercial Code program, which is the central repository of liens on personal property in Washington State. The program conducts certified searches of its records for the public. Documents recorded include financing statements, agricultural liens, notices of federal tax liens and criminal profiteering liens, and the office records changes to and expiration of these original filing.
- Maintenance of the Firearms Database, which contains firearms records used by law enforcement. Records include concealed pistol licenses, pistol transfers, and firearm dealers license records.
- Oversight of Professional Athletics events. Functions include approving matches, ensuring promoters have insurance, ensuring proper procedures and safety arrangements at events, and overseeing participant disbursements.

DOL Management/Supporting Divisions:

Director’s Office— includes the Director and Deputy Director as well as Human Resources, Communications and Education, Office of System and Program Review providing independent and objective auditing, consulting, and process reengineering services to the Department; Office of Policy and Legislative Affairs ; and Tribal Liaison.

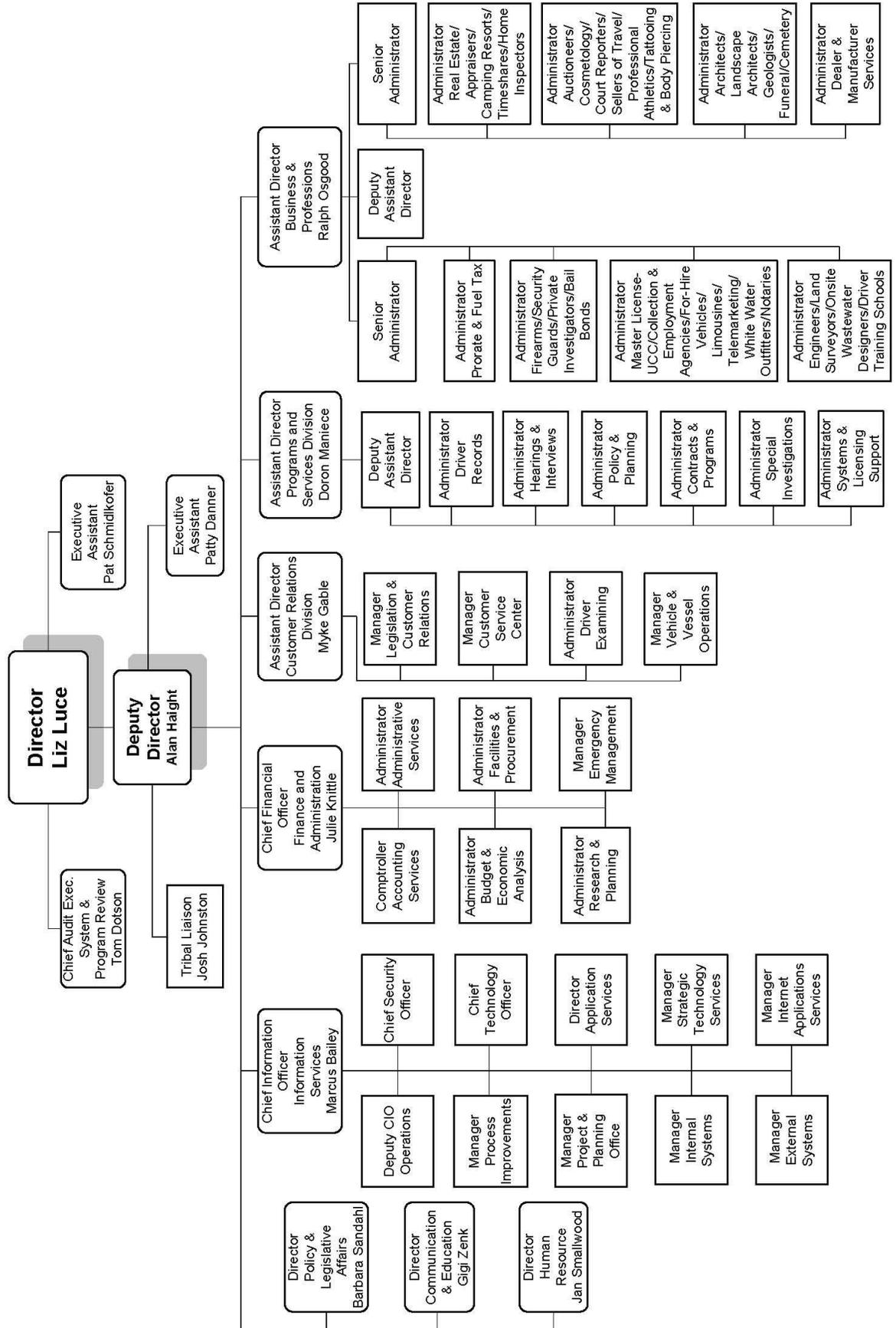
Finance and Administration Division— This division is headed by the Chief Financial Officer who oversees the Office of Budget and Economic Analysis, Accounting Services, Administrative Services, Facilities and Procurement, Contracts Office, Public Disclosure, Delinquent Parking Ticket program for local jurisdictions, various plate and emblem programs to generate revenue for state, local, and private programs, the Research and Planning Office, and Emergency Management and Safety.

Information Services Division— The Information Services Division, headed by the Chief Information Officer (CIO), manages the computer hardware, software, network technology, and business application software that support the agency’s business functions and statutory programs. Information Services develops and implements the agency’s long-term vision and strategy for use of information technology to support employees, clients and statutory programs.

TRANSPORTATION FUNDING - 2009-11 BIENNIUM

- Total appropriation for transportation programs: \$233,343,000
- Revenue to support transportation programs of DOL was appropriated from the following accounts:
 - Highway Safety Fund \$144,446,000
 - Motor Vehicle Fund \$78,226,000
 - DOL Services Account \$4,715,000
 - Motorcycle Safety Education Account \$4,361,000
 - State Wildlife Fund \$826,000
 - State Patrol Highway Account \$737,000
 - Marine Fuel Tax Refund Account \$32,000

DEPARTMENT OF LICENSING



AGENCY: **Department of Transportation**

AGENCY NUMBER: 405

RCW: Title 47

BACKGROUND

- WSDOT is responsible for administering the statewide transportation system and ensuring that people and goods move safely and efficiently across the state.
- The agency was created in the 1977 Legislature to consolidate the functions of the following agencies:
 - State Highway Commission
 - Department of Highways
 - Washington Toll Bridge Authority
 - Aeronautics Commission
 - Canal Commission
 - Planning and Community Affairs Agency (transportation functions)
- Secretary of Transportation is the Washington State Department of Transportation's executive head, appointed and guided by the Governor.
- WSDOT is organized to deliver a comprehensive transportation program. Reporting to the Secretary are the Chief of Staff, Director of the Toll Division, and Assistant Secretaries for Engineering and Regional Operations, Washington State Ferries, Strategic Planning and Finance, and Administration.

AGENCY OVERVIEW

- Office of the Secretary
 - Directs WSDOT.
- Chief of Staff - Directs the offices of:
 - Communications, which strives to provide relevant, accurate, clear and consistent information that conveys WSDOT's key messages and that serves the public need for knowledge and insight into WSDOT activities;
 - Governmental Relations, which manages federal, state, and tribal relationships in the legislative and intergovernmental arenas on behalf of the WSDOT,.
- State Rail and Marine Division, which
 - Administers the delivery of high speed passenger rail construction projects, freight rail construction projects, and rail-highway safety projects;
 - Coordinates state participation in the operations of Amtrak Cascades intercity passenger rail services;
 - Operates, maintains, and preserves state owned railroads;
 - Operates the Washington State Grain Train program and Produce Rail Car program; and
 - Conducts planning and studies on rail and marine issues, investment projects; and services.
- Freight Systems, which undertakes freight system planning and research
- Aviation, which administers:
 - Aircraft registration and fee collection for in-state non-commercial aircraft;
 - Management of 17 state operated airports;
 - Planning of the state's airport system;
 - Distribution of airport aid/grants to local jurisdictions;
 - Technical assistance to local jurisdictions on airport land use planning;
 - Management of the state's Air Search and Rescue; and

- Public Transportation, which supports a full spectrum of programs and projects that connect big and small communities and provide access to most people in the state; and
- Highways and Local Programs, which:
 - Serves several regulatory and oversight roles on behalf of both the state and local governments;
 - Manages federal funds for the local bridge program and the Highway Safety Improvement Program;
 - Provides substantial technical assistance to local governments; and
 - Administers federal and state aid grants to local governments in the state, such as the Safe Routes to Schools and the Bicycle/Pedestrian programs.
- Audit Office
 - Conducts internal audits;
 - Audits agreements with external providers such as consultants, railroads and utilities;
 - Investigates potential fraud, abuse, and government waste; and
 - Investigates potential ethics violations.
- Equal Opportunity Office
 - Manages and monitors the Equal Opportunity, Affirmative Action, Contract Compliance, and Non-Discrimination programs.
- Strategic Planning and Finance
 - Provides budget development, advocacy, allotment, monitoring, economic data, and financial analysis services for WSDOT and its partners;
 - Prioritizes and programs highway construction projects;
 - Develops and implements the agency’s biennial and multi-year capital improvement and preservation program (CIPP);
 - Tracks, measures, monitors, and reports on capital program and project delivery;
 - Manages the agency federal aid highway programs and oversees federal funding for local planning organizations;
 - Develops the statewide multimodal transportation and highway plans;
 - Gathers and analyzes transportation related data;
 - Reports performance through the Gray Notebook;
 - Supports state efforts to address growth management, climate change, and other issues that affect transportation; and
 - Engages the private sector in unique public/private partnerships that can help advance important transportation projects, programs, or policies.
- Administration
 - Directs accounting, administrative, human resources, information technology, and enterprise risk management functions.
- Engineering and Regional Operations
 - Provides policy guidance, budget support, and technical expertise in the areas of design engineering, highway construction, maintenance, traffic operations, facilities, equipment, and employee health and safety;
 - Prepares a scope, schedule, projected performance outcome, and budget for each project expected to be designed or in construction within six years;

- Designs projects that are budgeted or programmed for funding, work that includes obtaining public involvement; preparing environmental impact statements and conducting environmental studies; surveying the improvement site; accounting for right-of-way and access considerations; incorporating soil and structural engineering components, and addressing roadside development and traffic safety concerns;
- Performs geotechnical engineering, materials testing, and other technical services through the state materials laboratory in support of the design, construction, and preservation/maintenance of the state transportation system;
- Obtains environmental permits and approvals, and incorporates permit conditions and other environmental commitments into WSDOT projects and programs;
- Oversees and manages construction contracts;
- Establishes training and information programs to meet the safety and health needs of the workforce;
- Implements environmental programs to ensure agency compliance with the Clean Water Act, Endangered Species Act, Clean Air Act, and other regulations;
- Provides comprehensive service programs focused on pre-construction project support and development, including: the administration of design policy and training; provision of specialized imagery and mapping services; administration of consultant contracts; and management of the purchase and sale of real estate and related issues for construction projects;
- Organizes, manages, and disseminates the results of research conducted within the Department;
- Conducts maintenance activities such as snow and ice removal, sign and guardrail maintenance, ditch and culvert upkeep, pavement patching, vegetation control and litter pickup, as well as managing a fleet of roadway maintenance vehicles and support equipment;
- Maintains, operates, and is responsible for improvement and preservation of 946 department-owned buildings and structures at 296 separate sites across the state;
- Ensures the department is trained and prepared to respond to disasters that affect the transportation system;
- Facilitates the movement of traffic and goods by utilizing various traffic technologies, such as active traffic management systems; electronic tolling; traffic cameras, variable message signs, and ramp meters;
- Oversees the delivery of rail capital improvements;
- Directly coordinates improvements in the SR 520 corridor, the Alaskan Way Viaduct replacement, and the Columbia River Crossing on I-5; and
- Provides direction and support to regional offices that implement projects and programs within the following specified areas of the state:
 - North Central Region - Serves all of Chelan, Douglas, Grant, and Okanogan counties, and portions of Adams, Skagit, Kittitas, and King counties;
 - Northwest Region - Serves King, Snohomish, Skagit, Whatcom, Island, and San Juan counties;
 - Southwest Region - Serves Clark, Cowlitz, Klickitat, Lewis, Pacific, Skamania, and Wahkiakum counties;

- South Central Region - Serves Kittitas, Yakima, Benton, Franklin, Walla Walla, Columbia, Garfield, and Asotin counties;
 - Eastern Region - Serves Adams, Ferry, Lincoln, Pend Oreille, Spokane, Stevens, and Whitman counties; and
 - Olympic Region - Serves Pierce, Kitsap, Thurston, Mason, Grays Harbor, Jefferson, and Clallam counties.
 - Toll Division - Coordinates the development of tolling policy proposals and operates several toll roadways and bridges.
- Washington State Ferries
 - Provides ferry transportation service on Puget Sound (largest ferry system in the United States);
 - Develops and recommends policy and direction on state ferry issues to departmental leadership;
 - Provides budgetary and other administrative support;
 - Oversees vessel construction;
 - Performs vessel, ferry terminal, and facility maintenance and preservation; and
 - Works with the United States Coast Guard to ensure that maintenance and crewing requirements for existing fleet vessels are met.

TRANSPORTATION FUNDING – 2009-2011 BIENNIUM

- Supplemental Session Appropriation: \$6.8 billion, including debt service.
- Funding for the various programs by major accounts are shown in the following table:

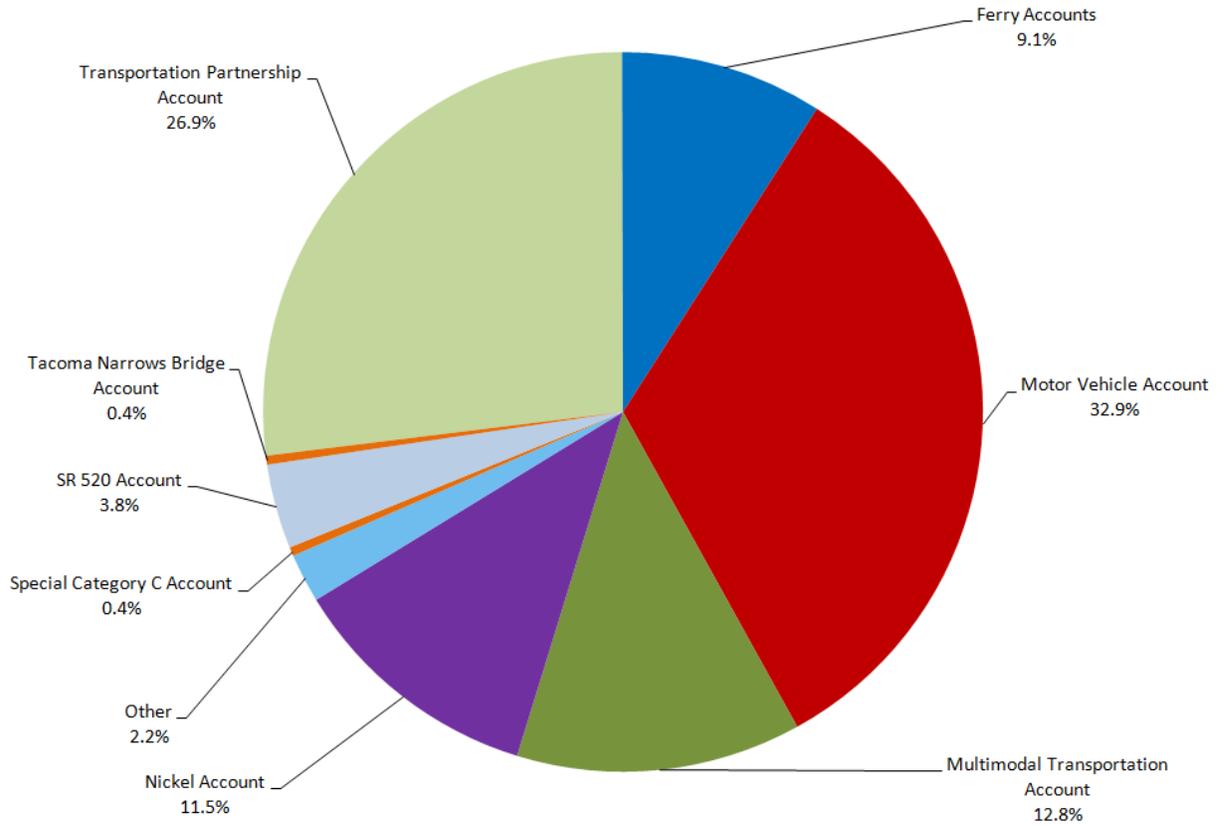
2009-11 Revised Department of Transportation Budget (2010 Supplemental)
Enacted

TOTAL OPERATING AND CAPITAL BUDGET

(Dollars in Thousands)

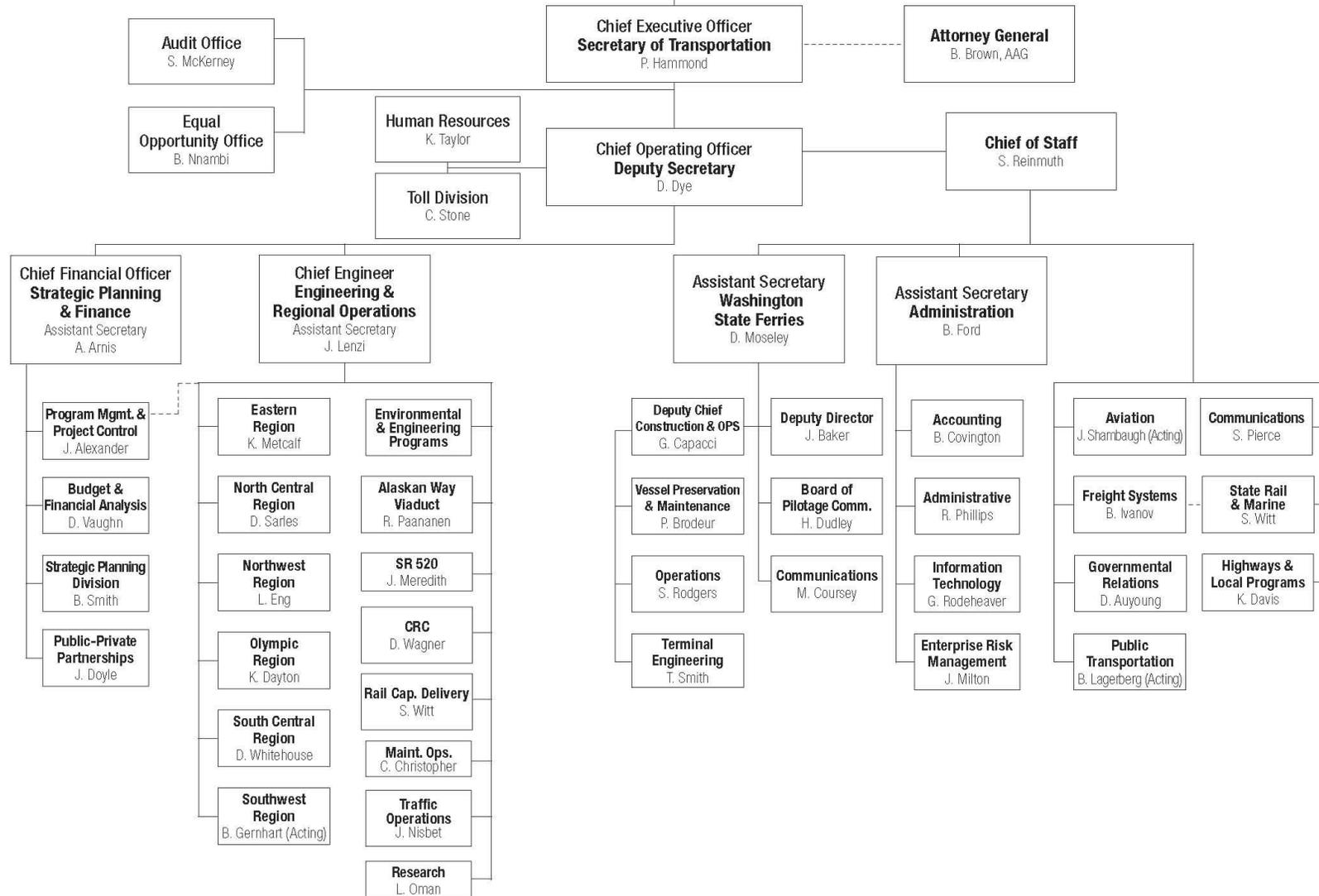
	Motor Vehicle Fund -- State	Motor Vehicle Fund -- Federal, Local	Puget Sound Ferry Operations Account -- State	Transportation 2003 (Nickel) -- State	Transportation Partnership Account (TPA) -- State	Multimodal Transportation Account -- State	Other Appropriations	Total Appropriations
Department of Transportation								
Pgm B - Toll Op & Maint-Op	577	0	0	0	0	0	59,540	60,117
Pgm C - Information Technology	68,882	240	0	2,676	2,675	363	0	74,836
Pgm D - Facilities-Operating	25,376	0	0	0	0	0	0	25,376
Pgm D - Facilities-Capital	4,810	0	0	0	0	0	0	4,810
Pgm F - Aviation	0	0	0	0	0	0	8,120	8,120
Pgm H - Pgm Delivery Mgmt & Suppt	49,568	500	0	0	0	250	0	50,318
Pgm I1 - Improvements - Mobility	17,391	335,954	0	653,590	1,426,995	98	422,985	2,857,013
Pgm I2 - Improvements - Safety	39,576	80,464	0	22,678	122,520	0	16,265	281,503
Pgm I3 - Improvements - Econ Init	2,533	12,920	0	36,496	84,421	0	23,025	159,395
Pgm I4 - Improvements - Env Retro	11,850	6,866	0	441	31,708	0	0	50,865
Pgm I5 - Improvements - Pgm Support	14,184	5,090	0	0	0	0	0	19,274
Pgm I7 - Tacoma Narrows Br	0	0	0	0	0	0	789	789
Pgm K - Public/Private Part-Op	675	0	0	0	0	200	0	875
Pgm M - Highway Maintenance	349,291	12,797	0	0	0	0	0	362,088
Pgm P1 - Preservation - Roadway	28,000	176,481	0	6,328	0	0	135,187	345,996
Pgm P2 - Preservation - Structures	8,003	133,395	0	0	75,121	0	10,391	226,910
Pgm P3 - Preservation - Other Facil	30,988	104,306	0	0	184	0	0	135,478
Pgm P4 - Preservation - Pgm Support	29,893	22,349	0	0	0	0	0	52,242
Pgm Q - Traffic Operations	51,386	2,177	0	0	0	0	0	53,563
Pgm Q - Traffic Operations - Cap	8,158	17,910	0	0	0	0	300	26,368
Pgm S - Transportation Management	28,666	30	0	0	0	971	264	29,931
Pgm T - Transpo Plan, Data & Resch	26,152	22,002	0	0	0	1,090	3,386	52,630
Pgm U - Charges from Other Agys	87,331	400	0	0	0	561	0	88,292
Pgm V - Public Transportation	0	0	0	0	0	65,696	68,872	134,568
Pgm W - WA State Ferries-Cap	0	0	0	51,734	66,879	149	187,388	306,150
Pgm X - WA State Ferries-Op	0	0	427,523	0	0	0	0	427,523
Pgm Y - Rail - Op	0	0	0	0	0	37,381	0	37,381
Pgm Y - Rail - Cap	0	0	0	0	0	102,202	633,125	735,327
Pgm Z - Local Programs-Operating	8,664	2,545	0	0	0	0	0	11,209
Pgm Z - Local Programs-Capital	14,068	43,835	0	2,709	8,863	28,855	45,427	143,757
Total	906,022	980,261	427,523	776,652	1,819,366	237,816	1,615,064	6,762,704

**Washington State Department of Transportation
2009 - 11 Appropriated Budget - 2010 Supplemental
\$6.8 Billion**



Washington State Department of Transportation Regions





AGENCY: **Freight Mobility Strategic Investment Board**

AGENCY NUMBER: 411

RCW: 47.06A

- Created in 1998 to advocate for freight mobility needs.
- Agency Mission: The Washington Freight Mobility Strategic Investment Board was created by the Legislature to identify and recommend investments that improve and mitigate freight movement on strategic state corridors, grow jobs and the economy, and bolster Washington as a leader in international trade. The board of public- and private-sector members:
- Advocates for strategic freight transportation projects that bring economic development and a return to the state;
- Focuses on timely construction and operation of projects that support jobs;
- Leverages funding from public and private stakeholders;
- Crosses modal and jurisdictional lines to create funding partnerships; and
- Serves as the de facto freight project screening agency for state and federal policy makers.
- Responsible for selecting, prioritizing and creating funding partnerships for freight transportation projects, and minimizing the impact of freight movement on local communities.
- The Board is comprised of 12 members representing the private and public sectors. Two representatives from the cities, counties, and port districts representing both Eastern and Western Washington and one member representing rail carriers, the steamship industry, the trucking industry, the Governor's office, the Secretary of Transportation and a general public member.
- Staff consists of an executive director hired by the board and an executive secretary. All other technical support is contracted from the public and private sector.
- FMSIB administrative costs are paid for from the Motor Vehicle Account. Funding for the FMSIB share of recommended projects are included in the Highways & Local Programs section of the WSDOT budget.

PROGRAM

- Recommends freight mobility projects to the Legislature for funding.
- Tracks projects & reports progress through completion of the construction phase.
- Utilizes agency developed freight criteria for selecting and prioritizing projects.
- Works with the state & local communities to identify and develop freight corridors.
- Assists in helping to identify & develop public and private sector partnerships.

TRANSPORTATION FUNDING - 200-11 BIENNIUM

- Total transportation appropriation: Operating - \$688,000; Capital \$59.8 M.
- Revenue appropriated from the Motor Vehicle Account, Multimodal Transportation Account, and the Freight Mobility Investment Account.

AGENCY: **Joint Transportation Committee**

AGENCY NUMBER: 013

RCW: 44.04.300

BACKGROUND

- In the 2005 session, the Legislature created the Joint Transportation Committee (JTC) in ESB 5513, Ch. 319, Laws of 2005.
- The JTC operates as a bipartisan, bicameral legislative agency. Through review and research of transportation issues and programs, JTC promotes the dissemination of transportation research to state and local government policymakers, including legislators and associated staff.
- JTC is one of five permanent joint committees defined by statute.
- Statutory membership: The chairs and ranking members of the House and Senate Transportation Committees comprise the JTC Executive Committee. The chairs of the House and Senate Transportation Committees serve as co-chairs of the JTC.

PROGRAM

- Administers technical transportation reviews and studies.
- Performs interim reviews and studies as directed.
- Manages contracts for which the Joint Transportation Committee is responsible.
- Updates and publishes the Transportation Resource Manual on a biennial basis prior to the 105 day legislative session, and maintains periodic updates on-line.
- In the 2009-2011 biennium, the JTC conducted the following studies and reviews:
 - Toll Operations Costs Expert Review Panel (2009)
 - Implementation Strategies for Alternative Financing Methods (2009)
 - Analysis of Methodologies to Value I-90 Center Lanes (2009)
 - Local Transportation Agency Efficiencies (2010)
 - Identifying the State Role in Public Transportation (2010)
 - Evaluation of State-Level Transportation Plans (2010)
 - Fuel Tax Refunds for Non-Highway Use (2010)
 - Ferries: Marine Employees' Commission and Public Employment Relations Commission Review (2010)
 - Ferries: Jones Act and Washington's Industrial Insurance Program Review (2010)
 - Vehicle and Vessel Licensing Statute Rewrite Review (2010)

TRANSPORTATION FUNDING - 2009-11 BIENNIUM

- Total Appropriation: \$2.5 million
- Revenue appropriated from the Motor Vehicle Account (State) and Multimodal Account (State)

AGENCY: **Marine Employees Commission**

AGENCY NUMBER: 408

RCW: 47.64

BACKGROUND

- In 1981, following a ferry employee strike, the Governor created a Blue Ribbon Panel which proposed a collective bargaining process to resolve labor disputes between ferry system management and employee organizations. The Commission was created in its present form in 1983, in response to a recommendation of the Blue Ribbon Panel.
- Responsible for adjudicating complaints, grievances and disputes between labor and management arising out of the operation of the Washington State Ferries.
- Includes three members appointed by the Governor: public (1), labor (1), industry (1), with the public member designated as the Chair of the Commission.

PROGRAM

- Adjusts grievances and complaints
- Provides for clarification of bargaining units representing ferry employees
- Certifies fair representation organizations
- Provides impasse mediation

TRANSPORTATION FUNDING 2009-11 BIENNIUM

- Total appropriation: \$440,000
- Revenue appropriated from Puget Sound Ferry Operations Account (PSFOA)

AGENCY: **Transportation Improvement Board**

AGENCY NUMBER: 407

RCW: 47.26

BACKGROUND

- The mission of the Transportation Improvement Board is to fund high priority transportation projects in communities throughout the state to enhance the movement of people, goods, and services.
- Invests state gas tax funds through six programs. Administers the Urban Arterial Program, Urban Corridor Program, Small City Arterial Program, Sidewalk Program (urban and small city), Small City Preservation Program, and the Road Transfer Program (City Hardship Assistance Program).
- Originally formed as the Urban Arterial Board in 1967, the Transportation Improvement Board (TIB) replaced it in 1988.
- The Board is comprised of 21 members, six city members, six county members, two WSDOT officials, two transit representatives, a private sector representative, one ports representative, a Governor appointee, a member representing non-motorized transportation, and one member representing special needs transportation.
- TIB identifies and funds the highest-ranking transportation projects based on criteria established by the Board, consistent with the legislative intent for each program.

URBAN AREA PROGRAMS

- Urban Arterial Program
 - Provides grant funds for city and urban county road projects that improve mobility and improve safety.
 - Eligible agencies are counties with urban areas, cities and towns within an urban area, and cities with a population of 5,000 or greater.
 - Grants provide up to 90% of project costs.
- Urban Corridor Program
 - Addresses congestion caused by economic development or rapid growth and requires multi-agency planning and coordination as well as partnerships with the business community.
 - Completion of urban corridors that allows motorists to receive the full benefit of prior investments.
 - Funding is available for cities with a population greater than 5,000, urban areas of counties, and Transportation Benefit Districts.
 - Grants provide up to 90% of project costs.
- Sidewalk Program (Urban Cities)
 - Funds projects to maintain a connecting sidewalk system, eliminating fragments and providing continuity, and ADA accessibility.
 - Funding available for cities with a population greater than 5,000.
 - Grants provide up to 80% of project costs.

SMALL CITIES PROGRAMS

- Small City Arterial Program
 - Funds projects that preserve and improve the arterial roadway system in cities with population less than 5,000.
 - Projects chosen that addresses structural condition of the roadway, geometric deficiencies, and safety.

- Grants provide up to 95% of costs for cities with population between 500 and 5,000, and up to 100% for cities with population of 500 or less.
- Sidewalk Program (Small Cities)
 - Funds projects to maintain a connecting sidewalk system thereby eliminating fragments and providing continuity.
 - Funding available for cities with a population less than 5,000.
 - The amount of required match is 5% except, no match is required for cities with a population under 500.
 - Focus on completing the sidewalk system that connects pedestrian generators, providing a network of continuous sidewalks throughout the city/town, maintaining sidewalk condition, and ADA accessibility.

ROAD MAINTENANCE PROGRAMS

- Small City Preservation Program
 - Created by the 2005 Legislature to recognize the difficulty small cities and towns face maintaining and preserving the street and sidewalk system.
 - Provides overlay and chip seal to city streets on a non-competitive basis (fix the worst first).
 - Projects chosen based on pavement ratings, sidewalk condition, and proximity to other roadway projects. TIB works with WSDOT and County Road Departments through master agreements to maximize economies of scale.
 - Eligible agencies are incorporated cities and towns with a population less than 5,000.
 - Grants range from 90% to 100% of project costs, depending on the city's assessed property valuation.
- City Hardship Assistance Program (CHAP)
 - Provides funding to offset extraordinary costs associated with the transfer of state highways to cities with a population fewer than 20,000.
 - The list of eligible routes is in WAC 479-10-220.
 - CHAP will fund 100% of the rehabilitation costs for the eligible section or route.

OTHER ACTIVITIES

- Administrative Services
 - Provide support to the Board.
 - Provide Engineering services and consultation to local agencies.
 - Performance Management is institutionalized in the agency through the TIB GMAP Dashboard.
- Technical Assistance
 - TIB funding workshops
 - TIB academy training
 - Small city street inventory
 - Value engineering study participation

TRANSPORTATION FUNDING - 2009-11 BIENNIUM

- Total appropriation: \$213 million
- Revenue appropriated from the following accounts:
 - Urban Arterial Trust Account (State)
 - Transportation Improvement Account (State)
 - Small City Pavement Preservation and Sidewalk Account (State)

AGENCY: **Traffic Safety Commission**

AGENCY NUMBER: 228

RCW: 43.59

BACKGROUND

- Established in 1967 as mandated by the Federal Highway Safety Act of 1966
- Ten members: the Governor (chair), the Superintendent of Public Instruction, the Chief of the State Patrol, the Secretary of Transportation, the Director of the Department of Licensing, the Secretary of the Department of Social and Health Services, the Secretary of the Department of Health, and one each (appointed by Governor) from judiciary, counties, and cities

PROGRAM

- Implement programs to reduce traffic crashes and the injuries and deaths resulting from traffic crashes
- Coordinates traffic safety programs at the state and local level
- Administers federal highway safety funds for Washington State
- Promotes uniform enforcement of traffic safety laws
- Establishes standards for investigating and reporting traffic accidents
- Top priorities are to reduce injuries and deaths that result from speed and/or impaired driving related crashes. A secondary priority is to reduce crash related deaths and injuries by increasing the use of seat belts and child restraint systems.
- Other program areas include:
 - Traffic records
 - Motorcycle safety
 - Emergency medical services
 - Pedestrian safety
 - Bicycle safety
 - Community Traffic Safety Task Forces and Corridor Traffic Safety programs
 - Traffic engineering
 - School zone safety

TRANSPORTATION FUNDING - 2009-11 BIENNIUM

- Total appropriation: \$40.6 million
- Revenue appropriated from the following accounts:
 - Highway Safety Account (State, Federal, Local)
 - School Zone Safety Account (State)

AGENCY: **Transportation Commission**

AGENCY NUMBER: 410

RCW: 47.01.051, 47.01.061, 47.01.071, 47.01.075, 47.01.370, 47.01.420, 47.01.425, 47.05.030, 47.46.100, 47.56.030, 47.56.805 et seq., 47.60.286, 47.60.315, 47.60.327

BACKGROUND

- Created in 1977 by merging the Toll Bridge Authority (1937) and the Highway Commission (1951), along with the new Department of Transportation.
- Restructured in 2005 and 2006 as an independent, Governor-appointed public forum to research and develop transportation policy statewide. No longer responsible for hiring the Secretary of Transportation, detailed administrative oversight of WSDOT and its program delivery, or approval of the WSDOT biennial budget and legislative policy packages.
- Seven members appointed to six-year terms by the Governor and confirmed by the Senate. The Governor and the Secretary of Transportation sit *ex-officio*.
- Includes four members from Western Washington and three members from Eastern Washington. No more than two members may be from any one county. Members serve part-time.

PROGRAM

- The Commission provides a public forum for transportation policy development and functions. It reviews and evaluates how the entire transportation system works across the state.
- Adopts a comprehensive and balanced 20-year statewide transportation plan that reflects the priorities of government and addresses local, regional and statewide needs.
- Recommends policy changes and areas for improvement in its policy studies and in its Annual Report.
- Policy studies include a Long-term Ferry Revenue Study, Ferry Rider Surveys, Rail Capacity and System Needs Study, and two Tolling Studies.
- Sets fares and tolls for ferries, bridges and highways.
- Oversees development of the Transportation Innovative Partnerships Program.
- Other ongoing policy tasks include:
 - Review possible additions, deletions or changes to the state highway system and forward findings and recommendations to the Legislature.
 - Review ferry operational strategies to ensure full utilization of existing assets and, jointly with the department, recommend improvements to the legislature
 - Naming state transportation facilities.

TRANSPORTATION FUNDING - 2009-11 BIENNIUM

- Total appropriation: \$2.3 million
- Revenue appropriated from the Motor Vehicle Account (State) and the Multimodal Transportation Account (State)

AGENCY: **Utilities and Transportation Commission**

AGENCY NUMBER: 215

RCW: 80.01

BACKGROUND

Created in 1905, the UTC protects consumers by ensuring that essential utility and transportation services are broadly available, safe, reliable and fairly priced.

- Regulate entry and rates of privately-owned utility and transportation companies.
- Enforce public safety standards and resolve consumer complaints.
- Three full-time members appointed by the Governor with the consent of the Senate, for staggered six-year terms. No more than two commissioners can be from the same party.
- Responsible for intrastate operations subject to state law.

PROGRAMS

- Economic Regulation (rates, terms and conditions for service)
- Public Safety
 - Pipeline Safety
 - Railroad Safety
 - Motor Carrier Safety
- Consumer Protection
- Administration

TRANSPORTATION ACTIVITIES

- Rail Safety Grants - Work with local governments, the Department of Transportation, school districts, and community organizations to improve rail safety by granting funds for grade crossing improvements from the Grade Crossing Protective Fund.
- Railroad Crossing Safety - Inspect railroad crossings for safety. UTC approves opening and closing of crossings and changes to configuration of crossings.
- Economic and Safety Regulation - Regulate entry, rates, safety and business practices. Regulated companies include: solid waste, household goods movers, buses and air porters, non-profit buses, private ferries, and low level waste disposal sites. Responsible for vehicle driver and operational safety practices of private intrastate transportation companies regulated by the UTC.
- Licensing - Register to operate interstate and intrastate trucking companies. Monitor insurance for intrastate motor carriers including suspending and canceling operating authority if insurance lapses.
- Federal Railroad Inspections - Certified by the Federal Railroad Administration to inspect railroad tracks, signals, hazardous material and railroad operating practices, enforcing state and federal rules. Investigate rail incidents and promote public education about rail safety.
- Cooperation - Work closely with state, local, tribal and federal government agencies and local communities and businesses to coordinate and improve safety regulation of all transportation, rail and pipeline activities the UTC regulates.

TRANSPORTATION FUNDING - 2009-11 BIENNIUM

- Total appropriation: \$702,000
- Revenue appropriated from the Grade Crossing Protective Account

AGENCY: **Washington State Patrol**

AGENCY NUMBER: 225

RCW: 43.43, 43.63A, 9.94A

BACKGROUND:

- In 1921, the Legislature authorized the creation of Highway Police composed of 6 motorcycle patrolmen.
- In 1933, the Legislature acknowledged the need for a mobile police organization throughout the state for public safety, and the Highway Patrol Division became the Washington State Patrol (WSP) with full police power.
- The State Fire Marshal became a member of the agency when the Legislature transferred Fire Protection Services to the WSP in 1995.
- The Forensic Laboratory Service Bureau was created when the Legislature transferred the Washington State Toxicologist to the WSP in 1999.
- The Chief of the State Patrol is appointed by the Governor and confirmed by the Senate.
- This agency is multi-funded. It receives 75% of its budget from the Transportation Budget and 25% from the Omnibus Operating Budget.

ACTIVITIES:

- Provides traffic law enforcement services, which include motor vehicle equipment standards, commercial vehicle enforcement, vehicle identification, traffic investigations, roadside assistance, and ferry security.
- Administers a Drug Assistance Unit, an Organized Crime Intelligence Unit, the state crime laboratories, the toxicology program, a missing children clearinghouse, criminal investigations, and a special weapons and tactics team.
- Includes the Office of the State Fire Marshall providing statewide fire protection services.
- Provides criminal history record information.
- Coordinates the flow of criminal intelligence among criminal justice agencies.
- Provides security services to the Governor and the Legislature.

PROGRAMS:

Field Operations (010): The Field Operations program funds trooper field operations activities and supports fire protection activities.

Field Operations Group

- Field force is responsible for traffic law enforcement and assistance to motorists and maintains a statewide emergency response capability to protect the general public.
- Aviation Division supports traffic law enforcement efforts and provides air transportation services to the Governor, the Legislature, and state agencies.
- Breath Test Section supports the State Toxicologist in all activities relating to the breath alcohol test.
- Homeland Security Division is responsible for law enforcement and security within the state ferry system including the ferry terminals and vessels as well as bomb squad response state-wide.
- Commercial Vehicle Enforcement responsible for enforcing both state and federal laws regulating commercial vehicles.

Fire Protection

- Responsible for adopting and enforcing fire and life safety codes in all occupied buildings throughout the state. Provides regional operations to support and strengthen local capacity for controlling risk to life, property, and community vitality.
- Through the Fire Training Academy, provides extensive fire training programs to local communities, state agencies, and industry.

Investigative Services Bureau (020):

- Administers the Crime Laboratory, Toxicology Laboratory, and the Impaired Driving Program providing services to federal, state and local agencies.
- Provides criminal investigations, homeland security, investigative assistance, along with the Special Operations Division.

Technical Services (030):

- Provides administrative support, budget and fiscal services, property management, risk management, communications, electronic services, information technology, training, human resources, fleet management and maintenance Office of Professional Standards, Information Technology, Purchasing, and Facilities for the WSP and the criminal justice community.
- Office of the Chief which includes Government and Media Relations, Labor and Policy Advisor, and the WSP Psychologist.

- Manages the State's emergency wireless communication system that used by several different agencies including Department of Transportation.
- Manages the Washington State Patrol's Training Academy that is used by both local and state law enforcement agencies.

Capital Projects (090):

- Provides maintenance and repairs on WSP facilities.
- Provides coordination and management for leasing or building WSP facilities.

TRANSPORTATION FUNDING 2009-11 BIENNIUM:

- Total appropriation: \$352.4 million.
- Funding appropriated from the Transportation Budget through the State Patrol Highway Account.(State, Federal and Local)

**WASHINGTON STATE PATROL
ORGANIZATIONAL CHART
JUNE 2009**

