

Procedures for the Infrastructure Financing Task Force (House)

Organization and Conduct of the Task Force

1. Representative Bob Hasegawa will serve as chair of the Task Force.
2. Any portion of a Task Force meeting may be devoted to public comment, as agreed to by the chair.
3. Agendas and other meeting materials will be distributed by email. Public information produced by the Task Force will be maintained on the Task Force website.

Task Force Work Groups

4. The Task Force may agree to one or more work groups of its membership. Work groups would be responsible for discussing and making recommendations to the full Task Force on specific topics assigned by the Task Force.
5. The Task Force may also agree to one or more advisory work groups, consisting of non-members of the Task Force, to discuss and make recommendations to the Task Force on specific topics assigned by the Task Force.

Research Requests

6. Research requests for data from state agencies will be made by the chair. The chair will review all data requests from Task Force members, develop agreement on the questions asked, prioritize requests, and submit the requests in writing through the appropriate agency liaison. Prioritization will be based on the need for information to support Task Force scheduled agenda items.

Decision Making Process

7. Decisions will be made by the agreement of a majority of the Task Force voting members. Minority reports may be offered. Any interim understandings reached during discussion will remain tentative until an agreement is reached on all issues under discussion, unless agreed otherwise.

Alternates

8. Task Force members are encouraged to make every effort possible to attend all meetings. In case of absence from a meeting and with the permission of the Task Force chair:
 - a. Task Force members may participate in meetings via telephone; or
 - b. Task Force members may be temporarily replaced at meetings by another person or, in the case of legislator members, by another legislator.

Such alternates shall be briefed on prior and pending proceedings by the absent member in advance of the meeting and are authorized to vote for the absent member at the meeting.

Reimbursement

9. The legislative members will be reimbursed for travel costs for Task Force Meetings. Non-legislative members will not be reimbursed. Neither legislative nor non-legislative members will be reimbursed for travel for work groups or advisory groups set up by the Task Force.