



WASHINGTON STATE SENATE

EXEMPT RECRUITMENT ANNOUNCEMENT

REVENUE ANALYST OR COUNSEL - NONPARTISAN

Senate Ways & Means Committee

Senate Committee Services (SCS) is seeking candidates for a Revenue Analyst or Counsel position with the Senate Ways and Means Committee. The position will provide technical and analytical expertise and information to Senators and Senate staff for issues and legislation relating to state and local revenues, such as proposals to increases or decreases in taxes, modify exemptions from taxes, or change the administration of taxes. This is a full-time, nonpartisan position, exempt from civil service. For more information on SCS, please visit our website at:

<http://www.leg.wa.gov/Senate/Committees/Pages/default.aspx>.

DUTIES

SCS provides nonpartisan staff support to the members and committees of the Washington State Senate in Olympia, Washington. Duties include:

- Conducting or assisting with quantitative analyses of revenue-related legislation and other proposals.
- Conducting or assisting with evaluations of the impact of economic changes and revenue policies on Washington state, local governments, and the private sector.
- Drafting bills, amendments, and bill reports.
- Developing and evaluating revenue options to assist senators in meeting their goals.
- Presenting and explaining proposed legislation and staff reports to committee members.
- Developing appropriate professional relationships with staff from the House of Representatives, OFM, state agency, and interest groups.

QUALIFICATIONS

Desirable qualifications include:

- Experience with or knowledge of tax policy, and in particular, state and local tax policy in Washington state. Experience with or knowledge of other public finance-related policy in Washington state is also of interest.
- Experience with data analysis and predictive modeling using Excel or other programs (e.g., SAS). Experience with visual analytics is also of interest.
- Ability to perform high quality, objective research and analysis.
- Knowledge of the legislative process.
- Excellent analytical, written, oral presentation, and organizational skills.
- A proactive, creative, flexible, and service-oriented approach to work.
- A demonstrated ability to deal effectively with the complex, difficult situations that are common in the fast-paced, high pressure legislative environment.
- A willingness to work the long, irregular hours that are common during a legislative session.

EDUCATION

A Master's degree in economics, business, public administration, computer science, mathematics, or other relevant field of study is desirable. (An undergraduate degree is required.)

SALARY AND BENEFITS

Salaries for professional legislative staff are competitive. The specific salary will depend on the successful applicant's education and experience.

Employee benefits include: vacation and sick leave; paid state holidays; health, life and other optional insurance; retirement; social security; and military leave.

APPLICATION PROCEDURE

Complete the application form accessed on the [Senate Committee Services Employment and Intern Opportunities](#) webpage. In addition to the required contact information, please submit: (1) a brief letter of interest describing your specific qualifications; (2) a current resume detailing experience and education; (3) a writing sample; and (4) at least three professional references, including one supervisor, with name, current telephone numbers, and email addresses. The writing sample should demonstrate the applicant's analytical writing skills.

Applicants are encouraged to submit materials as soon as possible as screening, interviewing, and selection will begin immediately.

Phone contact: Ariel Kennedy at (360) 786-7432.