

Washington State Joint Transportation Committee

Evaluation of zero-emission vehicle and transportation electrification programs funded by the Climate Commitment Act

Responses to RFP questions

October 28, 2025

Question 1: Will the selected vendor be precluded from working with agencies to implement programs or program changes?

Response: No

Question 2: Can we include the resumes as an appendix in our main proposal document?

Response: Yes

Question 3: If we're submitting links to our work samples rather than full documents, can we have those be in an appendix in our proposal document as well?

Response: Yes

Question 4: Will the evaluation scope include only programs directly funded by the Climate Commitment Act (CCA) or will it also include associated or leveraged initiatives, such as federally matched or locally co-funded projects?

Response: The evaluation will look at programs that receive at least some of their funding from the Climate Commitment Act, but they may receive additional funding from other sources. There are examples of such programs in the list provided in the Helpful Resources section of the RFP.

Question 5: Does JTC have a preference on whether Staff Technical Team (STT) meetings will be held in person only, hybrid, or online only? If in-person only, is there a preference as to the number of consulting team members that should attend representing different areas of expertise?

Response: STT meetings may be held as hybrid or online only. For STT meetings, remote participation by consultants is acceptable and would be preferred if airline travel would otherwise be required.

Question 6: Are there other recent State of Washington evaluation studies (publicly available or internal) for Evaluation of Zero Emission Vehicle and Transportation Electrification Programs that will be referenced by the STT during this project? If so, is there an incumbent of this prior work who may be bidding on this opportunity?

Response: We are not aware of any other prior evaluation studies that are directly related to this project.

Bidders please note: In considering proposing exceptions to the JTC's general terms and conditions, please bear in mind:

- The JTC is not a free-standing entity with unilateral authority to amend state contract language. We can agree to some clarifying changes but not to changes that significantly alter the relationship of the parties, especially vis-à-vis indemnification and liability.
- Please consider the contractual context. JTC studies are advisory. They do not require any action be taken in response, nor what form that action may take. Further, any such action could be legislation or perhaps policy changes at an administering agency. Such changes may include some, all, or none of Contractor recommendations. It is difficult to imagine a situation where the Contractor would incur liability. Given that context it is unlikely that you would need any amendment to the existing indemnification language even if we had authority to agree.